

Board of Directors Report –February 2013 Final

Report of the Board of Directors meeting held at the MA offices, 147 Montague Street, South Melbourne on Wednesday 13th February 2013.

PRESENT: Stephen Foody President
 Bob Kershaw Director
 Lyal Allen Director
 Stuart Strickland Director
 David White CEO
 Ray Jonkers Director

Partial attendance: Jamie Nind MFA
 Lynn Long Director

In Attendance: Tina Alderman Administrator

Apologies: Darryl Hiddle

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2226	Welcome/Apologies	SF	The President welcomed those present and opened the meeting.	Received	-	-	-

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BR2227	Confirmation of minutes	SF	The minutes of the 12 th December Board meeting were received. Minutes of the 16 th January 2013 teleconference were received.	Received	-	-	-
BR2228	Business Arising Junior Coaching 3.8 (MNSW revised proposal)	BA	Revised Junior Coaching 3.8 proposal provided.	<p>The Board expressed concerns over the entire Junior Coaching program and has resolved to endorse the revised proposed rule change for a 12 month period only whilst a Coaching Committee be formed with a terms of reference to review and address all concerns. Board to form Committee at Decembers Board meeting</p> <p>Board has resolved Coaching Committee comprise of Stephen Foody, Bob Kershaw, Lindsay Granger and Daniel Gatt. CEO to request L Granger and D Gatt to form part of the Committee. Discussion took place on having a professional coach and a club coach on the Committee. Board recommends CEO make contact with Lee Hogan to request his involvement in the Coaching Committee. CEO to contact states to enquire what is currently being done in each state.</p>	<p>L Granger has declined and nominated Kim Rowcliffe as a committee member.</p> <p>Board resolved CEO to ask Stephen Gall and Laurence Miller to attend meetings and compile minutes</p>	CEO	March 2013
BR2229	Business Arising: Position descriptions	BA	<ol style="list-style-type: none"> 1) Once job descriptions completed by MFA and CEO, staff are to sign off on their agreements 2) CEO to report job descriptions to the Board. 3) Job descriptions will be uploaded on the MA website. 	Board has approved that areas of job responsibility only will be uploaded to the web site due to privacy issues. An internal spread sheet of roles and responsibilities to be developed and sent to SCB's.	CEO met with S Strickland and S Foody on 1 st October. PD and flow chart to be posted on the website. CEO to organise with CO by the end of February 2013	CEO	February 2013
BR2230	Business Arising: Succession Plan	BA	Board undertakes work on producing a position specification that details the necessary skills required for a	Board to review in conjunction with EX6011. S Strickland sent draft to Board members. S Strickland and CEO to review plan. Succession plan to be	-	CEO & S Strickland	February 2013

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			replacement CEO when our existing CEO retires. Board has deferred this item to August 2012.	reviewed at Februarys Board meeting.			
BR2231	Business Arising: Helmet standards	BA	The matter of helmet standards is a relatively complex issue No helmet standards specify a "use by date", however one would think this is a significant factor in competition considering helmets do deteriorate in their protective qualities with age. Conforming to a standard or standards may not be sufficient for approval for competition. Quality of helmets within a standard could vary significantly. This is particularly relevant as our use of helmets is for competition. Many years ago MA then ACCA had a sticker system to approve helmets for competition use. It may be time to reconsider this. As well as qualifying helmets within an approved standard it could be a significant income stream.	Board resolved CEO to investigate further the issues of helmet standards along with the possibilities of a MA sticker system.	This should be considered as a long term proposal. A lot of work needs to be done in investigating the various helmet standards and what is going to work best for MA. CEO will gather further advice at the FIM meeting. Board has asked for a progress report by Next Board meeting	CEO	-
BR2232	Business Arising: Item for discussion: Logo Concepts	BA	Board has recommended option D be redesigned to have wings on both sides of MA logo. S Foody to organise draft design.	S Foody presented logos. CEO to refer back to the FIM	CEO will discuss with FIM at the February 2013 FIM meeting.	CEO	February 2013
BR2233	Business Arising: Technical Officer	BA	Discussion took place on the possibility of employing a part time person as a Technical Officer. Discussion took place on required extra income from States, and the observation that they will not provide any income whilst the RD is still operating.	Board resolved CEO could make contact with third party to discuss the possibility of a position. Board resolved a detailed fully costed proposal would need to be completed before any position can be offered or considered. The CEO will have finalised budget ready by the 8 th November 2012 meeting.	Due to financial restrictions this has item has been put on hold.	CEO	-

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BR2234	Business Arising: Item for Information: OH&S policy	BA	OH&S Insurance policy provided at Novembers Board meeting	CEO to meet with Jeremy Grey and present an overview at Decembers Board meeting. CEO presented overview document. CEO to clarify whether the policy includes SCB's or is limited to MA the company.	CEO confirmed the policy covers MA and State Bodies. Completed.	CEO	February 2013
BR2235	Business Arising: Items for information: Discuss the possibility of a National Training coordinator	BA	Board requested states to supply cost and services provided for training in each state.	Costs were provided at Novembers Board meeting To be discussed at Februarys Board meeting	-	Board	February 2013
BR2236	Business Arising: Item for information: Women s MX Championship 2012	BA	Written report provided	Board resolved CEO to contact Lynn Long.	CEO has responded to Lynn Long. CEO to contact L Granger re Queensland's Women's Series	CEO	-
BR2237	Business Arising CEO Report - Matters from Board / Strategic Planning Meeting	BA	Matters from Board / Strategic Planning Meeting The matter raised in the CEO's report at both meetings which resulted in no action or result are listed below: 1) Cheapest available airfares for everybody regardless of the airline. 2) SCB's pay cost of attending meetings (airfares, accommodation). 3) SCB's contribute to printing costs where applicable (logbooks, one event licences etc...) 4) Board meetings - 8 face to face (2 teleconferences in months where there are no meetings.	Item 1 -Board has resolved to reject this proposal. Item 2 - Board has resolved CEO & MFA to conduct an analysis on 2 options of cost sharing. Item 3 - Board has resolved SCB's to contribute to costing. CEO and MFA to compile a report. Item 4 - Board has rejected this proposal.	-	CEO & MFA	March 2013
BR2238	Business Arising: Industry Meeting - Cameron Cuthill	BA	Licence decline	MA to refine what is required from FCAI.	Sound control information has been sent to C Cuthill	CEO	March 2013

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			<p>Technical Meeting. A meeting should be organised for April 2013.</p> <p>Noise control CEO to send noise control information to C Cuthill.</p>	<p>MA to organise Technical meeting for April 2013.</p> <p>CEO to send noise control information to C Cuthill</p>			
BR2239	Business Arising: Item for Decision: Future of the Riders Division	BA	-	Board resolved RD Manager to broaden report to include details on existing membership and financial position.	Updated report is addressed in items for decisions	RDM & CEO	February 2013
BR2240	Business Arising: Item for Discussion: SMCC response letter	BA	Letter provided	<p>CEO to respond to SMCC advising them the Board has carefully considered their letter and finds their response unsatisfactory. CEO to organise meeting with President of SMCC in January 2013.</p> <p>Board has resolved to meet with SMCC on the 13th March at 7.30pm. Board has approved 2nd letter to be sent to President of SMCC.</p>	-	CEO	March 2013
BR2241	Business Arising: NOC Terms of Reference	BA	Written Terms of reference Provided	<p>Board resolved to add the following to the Terms Of Reference</p> <ul style="list-style-type: none"> In the future consideration be given that all Officials are to sign and date the code of conduct page and to incorporate this page into the application process. Board resolved to add the NOC appointments will comprise of a revolving system e.g; 1, 2 and 3 year appointments. Board resolved CEO to consult with SCB' s on the recommendation to change the structure of Officials from 		CEO	March 2013

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				levels 1,2,3, & 4 to Club, State and National Officials. CEO to forward document to SCB Managers for input.			
BR2242	Business Arising: Complaint of Official	BA	Complaint received from Leigh Adams. CEO confirmed he acknowledged receipt of complaint.	Board resolved CEO to write to Clerk of Course and Referee to ask for their comments. Feedback to be received and tabled at the February Board meeting. CEO to respond to Brendan Gledhill and Jock McCloud directing them to rule 19.11.9.2.	-	CEO	February 2013
BR2243	CEO Report	CEO	Licence Figures The licence figures as at the end of December have shown a slight increase from the November figure. Annual competition licences are up from a total of 15991 as at the end of November 2012 to 16315 as at the end of December 2012. Whilst slight the increase is encouraging but might be tempered by a traditional spike at the end of each year. Generally speaking this increase is across all states. Compared to the same period last year there have been general increases within Victoria and Western Australia being the most productive. The CEO is extremely concerned about Tasmania. The CEO had a telephone conversation with their President in December and offered to go to Tasmania and meet with their Executive to assist in developing some membership strategies. Despite	-		-	-

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			<p>a promise to get back to the CEO nothing has occurred to date. At this point the January figures are not available but should be by the meeting date.</p> <p>McAdam Park The VCAT hearing dealing with the resident's objections to the council agreed permit and MA's objection to the same permit are scheduled for a hearing commencing on the 18th March 2013 and estimated to go for three days. An overview of the current situation from MA's lawyers was included as part of your agenda. A meeting took place with MA lawyers and counsel to develop strategies for this hearing. Required information for the hearing are:-</p> <ul style="list-style-type: none"> • Survey • Acoustic report <p>Estimates of cost are being sought for these requirements. MA is very close to getting what should be a favourable outcome from VCAT but it will come at a cost. CEO has drafted a letter to the President of the SMCC for Board approval.</p> <p>Replacement Director CEO sees this as an urgent task to find a replacement for the vacancy resulting from Ray Jonkers being appointed Vice President.</p> <p>National Officials Committee</p>	<p>Information only.</p> <p>Information only.</p> <p>Information only.</p>		-	March 2013
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			<p>The scandalous correspondence circulated by Brendon Gledhill on behalf of the now defunct committee requires a reply.</p> <p>The NOC saga has been an interesting exercise. There was pressure on the Board to do something about this committee. The Board acted prudently, yet there almost appears sympathy in some quarters for the committee and its former members.</p> <p>Medical Standards This document is provided as part of your CEO addendum.</p> <p>Drug Testing Claire Lawrence and the CEO are investigating a new development in an "instant result" testing system. It is a urine test which is far more reliable than the saliva tests generally used in the workplace. The testing identifies six social drugs and can include synthetic cannabis. Cost per test is in the region of \$16.00- \$25.00 dependent upon volume. It is self-managed and does not require outside expertise. A brief description of the product was enclosed as part of your agenda.</p> <p>The product has the potential to revolutionise our management of illegal substances. Simon Maas is happy to conduct tests at Australian MX Championship</p>	<p>Information only</p> <p>Information only</p>		<p>-</p> <p>CEO & RCM</p>	<p>-</p> <p>-</p>

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			<p>General Competition Rules The 2013 rules should be distributed this week. The delay is unacceptable but justifiable. In the CEO's opinion this should be the last year of a printed book. By the end of the year MA should aim to have the rules re written, and be on the website in book format where chapters on pages can be located individually and printed separately. Whilst this would be a significant departure from the printed book, at some stage we have to bite the bullet. Most people now have access to an I Pad or similar, or a laptop. Whilst MA have to take into account the needs of stewards it would be considerably cheaper to provide each SCB with an I Pad containing the rules that they could forward onto stewards for events.</p> <p>Insurance / Claims Reporting The undertone of the brief notes from the SCB's initiated Strategic Forum would appear to indicate an expectation of almost complete exposure of claim meetings. These meetings include privileged information and strategic / reserves and extremely sensitive Liability Claims. Disclosure puts MA's strategies to deal with these claims into an unacceptable risk</p>	<p>Board supports the concept of electronic MoMs. CEO to source costing and progress.</p> <p>Board supports CEO recommendation.</p>		<p>CEO</p> <p>-</p>	<p>-</p> <p>-</p>

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			<p>category. Currently MA is dealing with open claims with settlement estimates of \$2,173,847.</p> <p>Risks The Worksafe Health and Safety Bill has now been adopted in all but two states/territories. Whilst the act should be catalyst for MA to review procedures there seems to be a general acceptance to "dumb down" training / procedures which will have potentially disastrous outcomes if not addressed. These include:-</p> <ul style="list-style-type: none"> • Official training at all levels • Venue inspections and licencing • Medical standards • Indemnities • Compliance with the myriad of Australian Standards <p>Winton Fatality Worksafe have provided a report to the Coroner including the report of an "expert witness" from Monash University. It would appear MA will have no option but to be represented at the Coronial Inquiry. Coroner's report is supplied as part of the CEO addendum along with letter of engagement from Norton Rose Lawyers. CEO will refer potential costs to MAIL.</p>	<p>CEO to refer to State Managers.</p> <p>Board has resolved CEO to engage Norton Rose to draft response to Coroner.</p>		<p>CEO</p> <p>CEO</p>	<p>Feb 2013</p> <p>Feb 2013</p>

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			<p>Evan Byles Evan Byles rides a 250cc Kawasaki in the 250cc Production Class. At the Queensland round he lodged a protest regarding an incorrect fairing on a 250cc Honda being ridden by Zac Levy. The protest was dismissed by the steward apparently without a hearing. Byles was advised his only recourse was to lodge an appeal which he did. It was unfortunate he had to go to this length but our best advice was this could be the only course of action. He did lodge the appeal. Unfortunately the appeal has not been heard within the required time frame (4 months) and Byles is and quite reasonably upset. CEO has reassured him he would bring this matter to the Board with two possible remedies.</p> <ol style="list-style-type: none"> 1) An extension is granted to hear the appeal after the four month period elapsing. 2) Referred back to steward to re-hear this matter. 3) Some other solution. <p>Sound Control Manual In your agenda is a copy of the Sound Control Manual encompassing noise testing method. MA are currently working on a document in relation to the implementation of noise rules with emphasis on education and penalties.</p>	<p>Board resolved MA refund the fee paid by Evan Byles of \$1000.00 and the appeal time for the hearing is to be extended to the 31st March 2013.</p> <p>Information only.</p>		<p>CEO</p> <p>RCM</p>	<p>March 2013</p> <p>-</p>

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			<p>McAdam Park As part of the CEO addendum is a letter forwarded to the Surf Coast Shire in relation to the importation of soil. Also enclosed are two letters dated 11/02/2013 and 10/02/2013 together with attachments regarding the engagement of expert witness in preparation for the VCAT hearing and also for attending the actual hearing. VCAT hearing will take place on the 18th, 19th and 20th March. CEO proposes to move scheduled Board meeting from the 20th to the 14th March and to schedule a meeting with SMCC on the evening of the 13th from 7.30pm.</p> <p>Licence Figures Following the distribution of the Board agenda and the inclusion of the December licence figures the January figures are now available and are presented in the addendum. Whilst the New Year period usually has a spike in new licence / renewals and nothing should be drawn from these figures. However it is encouraging that the upswing commenced in December 2012 whereas the December period for 2011 indicated a decline. Two graphs showing monthly licence figures from January 2011 to January 2013. Note these figures are per Annual Competition Licences (i.e.</p>	<p>Further information.</p> <p>Information only.</p>		<p>CEO</p> <p>-</p>	<p>-</p> <p>-</p>

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			<p>Junior Club, Junior National, Junior Restricted, Senior Club, Senior National and Senior Restricted).</p> <p>Side by Sides Correctly, these were not approved for competition however they were approved for recreational use. However a company 47 Industries have had permission to conduct a race for those vehicles in the past. They planned to have an event at Easter time. In the circumstances, approval should be given for their event as a "one off". Cancelling would have some ramifications for 47 Industries and it could damper the good relationship MA have with that company.</p>	Board supports recommendation.		CEO	-
BR2244	Item for Decision: Vacant Directors position	President	Board recommended Lynn Long be appointed as Board Director	Board has resolved President to contact Lynn Long and offer her the Board appointed position.	-	President	February 2013
BR2245	Financial Reports – Report Finance and Administration Manager	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> • Profit & Loss with Budget Analysis to January 2013 • Balance Sheet as at January 2013. • Accounts Payable/ Receivables as at January 2013. • Cash flow report • Report on amount of 	Received. Item for Decision to be discussed at teleconference.	-	-	-

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			<p>free licences issued for 2012.</p> <ul style="list-style-type: none"> Item for decision SCB contribution to MA printing costs 				
BR2246	Item for Decision: 2013 Budget Draft	MFA	2013 Draft budget provided. MFA discussed whether possible legal fees for Winton would need to be considered in the budget.	Board resolved MFA to reflect loss of one day recreation licences income into draft budget and to make allowance for drug testing procedures. CEO to notify MAIL of potential Winton claim and request MAIL fund any anticipated legal fees. Board resolved MFA to look at mobile phone plans to reduce costs.	-	MFA & CEO	March 2013
BR2247	Strategic Forum discussion	CEO	Not discussed	-	-	-	-
BR2248	Item for Information: NOC Terms of Reference feedback provided by SCB's	SCB	Written feedback provided by SCB Managers and Presidents.	<p>Board has resolved to add an extra point as point number 1 To read as follows: The NOC would support and work with the management of MA through their roles and responsibilities.</p> <p>Board has resolved CEO to reword Terms of Reference as agreed by the Board and email to the Board for approval. PA to request NSW Official seminars document from Daniel Gatt.</p>	-	CEO	March 2013
BR2249	Item for Decision: Future of the Riders Division	RDM	Updated report provided	<p>The Board understands the concerns raised in relation to the viability of the Riders Division. However there is a possibility of a role in relation to advocacy and the rights of all motorcyclists. A review of operations is to take place and will be finalised by 30th April 2013. CEO to send out a memorandum regarding the resignation of Rob Smith</p>	-	Board	30 th April 2013

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				and informing all concerned that this position will not be replaced.			
BR2250	Item for Decision: The Mount Gambier Motorcycle & Light Car Club upgrade of Mac Park and request for funds to support development	Darren Trotter	Written support for funds document provided.	Board unfortunately cannot provide any financial support at this time due to MA's restricted budget.	-	-	-
BR2251	Item for Decision: State Presidents and General Managers Forum Summary		Written summary report provided.	Board resolved President to request meeting with Derek Rumble and Brenton Matters for the 13 th March.	-	President	March 2013
BR2252	General Business		CEO refers to previous decision made on the importation of Metrakit 14 inch tyres were incorrect due to the perceived amount of numbers being permitted. March Board meeting date. President has adjourned the meeting with a teleconference to be organised for next week to complete the meeting	Board has resolved machine to be OEM restricted to 12 inch front and 10 inch rear tyres. Board has resolved next Board meeting will be brought forward to the 14 th March 2013. PA to organise teleconference	-	CEO - PA	February 2013 - February 2013
BR2253	President adjourned the meeting at 4.25pm	SF	President declared the meeting adjourned.	Received.	-	-	-
BR2254	President reopened the meeting on the 19 th February 2013 at 5.00pm via teleconference	SF	President declared the meeting open and welcomed Lynn Long to the Board of Directors.	Received.	-	-	-
BR2255	Report – Risk & Compliance Manager	RCM	Written report provided.	Information only.	-	-	-

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BR2256	Business Arising: Item for Information: Discuss the possibility of a National Training Co coordinator	BA	CEO advised this was discussed briefly with the SCB's who appear to show little interest.	Board resolved once new NOC is appointed; it will fall under their duration.	-	NOC	2013
BR2257	Business Arising: Succession plan for CEO position	BA	S Strickland previously sent a draft to Board members.	Board resolved to defer the finalisation of document until the second half of the year. B Kershaw to send additional examples of succession plan documents to S Strickland for information. Board resolved not to circulate document at this stage but inform Presidents that a succession plan is well under way. CEO to forward succession plan to Lynn Long	-	Board & CEO	August 2013
BR2258	Item for Decision: Steward and clerk of course appointments for club events	SCB Managers	Board resolved previously that 65 would be the maximum number of riders permitted.	Board resolved CEO to draft new rule and process for SCB's to implement decision. Review of process to take place at the end of the year.	-	CEO	March & December 2013
BR2259	Item for Decision: Steward appointments for 2013 calendar events	OM	As per event calendar	Board approved the following Steward appointments. AORC 16&17 March – NSW – State appointed steward for Championships Speedway 30&31 st March –SA – Gavin Wilson Road Race 5-7 April – TAS – Warren Walker AORC 6-7 April – QLD – State appointed steward for championships MX 14 th April – NSW – Sandra Palmer MX 28 th April – SA – CEO to follow up with Chris Kelly MX 5 th May – VIC – Gerrard Toohey MX 19 th May VIC – Gerrard Toohey AORC 25 th & 26 th May – VIC State appointed steward for championships MX 2 nd June _ QLD – CEO to liaise with Lindsay Granger Track 8 th -10 th June –NSW – John Langefield.	-	CEO	March 2013

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BR2260	Item for Decision: Increase on One Event Recreational Licences	LG	Information only	No decision required.	-	-	-
BR2261	Item for Decision: Classic Titles 2013	MB	Email provided.	Board resolved Commission has responded appropriately to Mark Bennet. CEO to confirm Commissions response.	-	CEO	March 2013
BR2262	Item for Information: Letter received from Classic Scramble Club	Classic Scramble Club	Letter provided. CEO's response letter provided.	Board resolved CEO to reiterate original response letter to Classic Scramble Club.	-	CEO	March 2013
BR2263	Item for Information: Resignation received from David Ahola	CEO	Written resignation provided. CEO received request from Denise Hore Chairperson of Enduro Commission to appoint previous applicant Chris Grey to the vacant position for the remainder of the term.	Board resolved CEO send acknowledgment and thank you letter to David Ahola for his time and service on the Enduro Commission. Board resolved Chris Grey be appointed Commissioner for the remainder of original term.	-	CEO	March 2013
BR2264	Item for information: AGM Notices	CEO	Notices provided for approval.	Board approved.	-	-	-
BR2265	Item for Information: Winning Edge 2013	OM	Written submission provided.	Board resolved CEO to contact ASC to confirm they have all information required for the submission.	-	CEO	February 2013
BR2266	Item for Decision: SCB contribution to MA printing costs	MFA	Written submission provided.	Board supports recommendation in principle and has asked for item to be tabled at the next National State managers meeting for comment.	-	MFA & SCB	April 2013
BR2267	Item for Information: Email and attachments sent by Brendon Gledhill to all SCB Managers, Presidents and MA Board.	CEO	Email along with attachments provided.	Information only	-	-	-
BR2268	Report – Operations Manager Report	OM	unavailable	-	-	-	-
BR2269	Licence Statistics	OM	Written report provided for	-	Information only	-	-

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BR2270	Website Statistics	OM	Written report provided for	-	Information only	-	-
BR2271	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> Cash Statement Mail for December 2012 and January 2013 Accounts Report year end 31st December 2012 provided. 	-	Information only	-	-
BR2272	Board correspondence	PA	SCB teleconference minutes from the 22 nd November 2012 provided.	-	Information only	-	-
BR2273	General Business		<p>President requested decision be made on time for scheduled meeting with B Matters and D Rumble on the 13th March.</p> <p>President questioned whether a written response should be sent to B Matters.</p> <p>S Strickland referred to the Federal Chambers meeting and if CEO would like him to draft letter to the Federal Chambers regarding sales.</p> <p>S Strickland asked whether a</p>	<p>Board resolved meeting to start at 1.30pm with Board members aiming to arrive at MA offices by 12.00noon.</p> <p>Board resolved President ring B Matters informing him of meeting date and time. Board resolved CEO to draft notes on points raised in B Matters letter to circulate to the Board, a formal response will be sent to B Matters after scheduled meeting of the 13th March 2013.</p> <p>Board resolved Meeting notes from Presidents and State Managers meeting be forwarded to Lynn Long along with an updated Directors pack.</p> <p>Board resolved S Strickland draft letter requesting past and current history on sales of MX by cubic capacity, along with sales of minibikes to push the importance of Minikhana.</p> <p>CEO advised he has drafted an email</p>	-	<p>President & CEO</p> <p>CEO</p> <p>S Strickland</p> <p>CEO</p>	<p>March 2013</p> <p>March 2013</p> <p>March 2103</p> <p>20th</p>

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			<p>technical meeting date had been arranged.</p> <p>S Strickland asked whether Noise control data had been sent to the Federal Chambers.</p> <p>CEO advised he met with clubs at Barrabool on the 18th February 2013, where SMCC presented a letter addressed to the MA Board, GMCC and Ottway Trail Riders Club rehashing previous requests for SMCC to be the sole occupier of Barrabool and that a second venue be sought for other clubs. CEO advised SMCC President that he shouldn't have sent letter to the clubs as this was foolish and unless he sends an email withdrawing the letter, he will be presenting it to the MA Board.</p> <p>Lynn Long requested a meeting with President S Foody prior to the next Board meeting</p>	<p>with suggested date, which will be sent on Wednesday 20th February 2013.</p> <p>CEO advised this document was sent.</p> <p>Information only.</p> <p>Lynn Long to arrange meeting.</p>		-	February 2013
						-	-
						Lynn Long	-

Next Board meeting will be on the 13th & 14th March 2013

Distribution:

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