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Supported by



Board Report – March 2009

Report of the Board of Directors meeting held at the MA Head Office on Wednesday 25th March 2009 at 9.00am.

PRESENT: Ron Kivovitch President (Chairman)
Stephen Foody Vice President
Les Thomas Director
Lyal Allen Director
Beach Thomas Director
Ray Newland Director

In Attendance: David White Chief Executive Officer
Kipley Firth Administrator
Ivan Golding Motorcycling SA

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR524	Welcome/Apologies	RK	The President welcomed those present and opened the meeting.	Newly appointed Director Ray Newland (FCAI) was welcomed to his first meeting with the MA Board.	-	-	-
BR525	Confirmation of Minutes	RK	Minutes of the teleconference held on 2 nd March 2009.	The minutes from the teleconference held on 2 nd March 2009 were read and received.	-	-	-
BR526	Business Arising: Safety Committee (EX4265)	CEO	D. White provided a verbal update on A.Oberoi's meeting with CAMS in reference to a joint MA/CAMS Committee. A further update is to be provided at the next meeting.	Information only. A further update is to be provided at the next meeting.	D.White advised that the Expressions of Interest for the Committee have been sent out. E. Lagoudakis is to do a press release. The estimated time of completion is 6 th April 2009.	RCM	22/4/09
BR527	Business Arising: Family Recreational Licences (EX3767)	SCBs	D. White provided a verbal update following on from the State Manager's meeting on 16 th December.	Information only. A further update is to be provided at the next meeting.	D. White advised that a meeting has been arranged for the 8 th April 2009 between R. Gill, D. Gatt and L. Granger to review licenses.	CEO	22/4/09

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			<p>The State Managers determined that this item will be reviewed by the newly elected Licence Review Committee.</p> <p>A further update is to be provided at the next meeting.</p>				
BR528	Business Arising: Safety Vests for Officials (EX3771)	SCBs	<p>D. White provided a verbal update following on from the State Manager's decision on 16th December.</p> <p>It was determined by the State Managers that A.Oberoi is to seek legal advice in regards to this matter.</p> <p>A further update is to be provided at the next Board Meeting.</p>	Information only. A further update is to be provided at the next meeting.	D. White advised that A.Oberoi has requested legal advice on 6 th March. As of 13 th March no response has been received.	RCM	22/4/09
BR529	Business Arising: Political Terms of Reference	CEO	<p><u>Political Terms of Reference</u> A draft Terms of Reference for the MA Political Committee was circulated. The following feedback is to be addressed:</p> <ul style="list-style-type: none"> • A suggested name change of the committee, possibly "The Riders' Rights Committee", which would align with the AMA approach. • It was noted that the committee should be no larger than 5-7 people. This item is to be handled at the discretion of D.White. • With a reduced committee size, the committee should instead be required to consult widely with a specified number of organisations. • The document is not clear 	D. White advised that no further progress has been made on this item and a further update will be provided at the next meeting.	-	CEO	22/4/09

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			as to who or how the committee members are appointed. It was decided that the MA Board are to appoint the members of the Riders Rights Committee. The Chairman of the committee is to coordinate nominations from organisations and referred to the Board for approval.				
BR530	Business Arising: Rollout of Electronic One Event Licences (EX4297)	BA	That MQ continues the rollout of Electronic One Event Licences which has been sanctioned by the MA Board and developed by MWA. The Board endorsed the electronic issue of one event licences on a national scale. This item is pending Council endorsement and the formal process circulated by MWA.	This item has been actioned.	D. White advised that the MWA process was distributed for reference. This item is to be discussed at the Council Meeting on 26 th March 2009.	-	-
BR531	Business Arising: Release of Public Liability Insurance Policy Documents (EX4300)	BA	D. White advised that the Insurance Brokers have issues with releasing the document. The Board endorsed for the General and Products Liability Policy and Personal Accident Policy are to be posted on the MA website.	This item has been actioned.	-	-	-
BR532	Business Arising: FIM Sidecar Gold Trophy Classification (EX4301)	BA	It is recommended that David White give the formal letter to the FIM at his earliest convenience stating support of the Sidecar Gold Trophy/World Sidecar Champions but only on Speedway tracks. D. White to write to Darrin Treloar and this item is to be raised at the next FIM meeting in February.	This item has been actioned.	D. White advised that this item has been raised with the FIM. Initially they were not receptive to the idea, however a fair hearing was provided. The outcome was that the event will remain on the current track but will ensure that the surface will remain suitable for Speedway Sidecars.	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR533	Business Arising: Licensed Measurers (EX4304)	BA	<p>Further to a previous meeting, the MQ Executive forwarded their comments as to the extent of assessment and qualifications of measurers.</p> <p>The MA Board endorsed for a process to be developed which must include practical testing. This item is to be referred to D. Rumble in liaison with A.Oberoi for development of a national process.</p>	Information only. A further update is to be provided at the next meeting.	D. White advised that this item has not progressed.	CEO	22/4/09
BR534	Business Arising: Strategic Plan (EX4333)	OM	<p>The Board endorsed for the following leads to be changed:</p> <p>1.1 Events Officer 1.5 State Managers 1.6 National Development Officer 2.1 SCBs 2.2 SCBs 4.1 Communications Officer 7.1 Manager –Finance and Administration 7.3 Website Officer 7.4 Communications Officer</p> <p>The update on the Strategic Plan was received.</p>	This item has been actioned and will be referred to the Council Meeting in March.	-	Council	1/3/09
BR535	Business Arising: Junior Coaching Program (EX4334)	OM	<p>The Board agreed on the following way forward:</p> <ul style="list-style-type: none"> The proposal be referred back to the Motocross and Junior Commissions for comment and response. The Motocross and Junior Commissions responses are to be forwarded to the Coaching Committee for information and response. 	Information only. A further update is to be provided at the next meeting.	D. White advised that this item forms a small part of the complete review of the Junior Coaching Program that has been requested in multiple items across the Board, Council and Administrators. A thorough review of the JCP is taking place and this includes actioning EX4334. The current status of this item is that the Junior and MX Commissions felt they had too much to discuss regarding this over the phone or email and as such this has been added to the agenda for the April face-to-face	OM	22/4/09

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			<ul style="list-style-type: none"> A teleconference is then to be arranged between all the above Commissions and Committee to determine a recommendation to the Board. 		Commission meetings.		
BR536	Business Arising: Officials Committee Terms of Reference (EX4340)	OP	The Board made amendments to the draft document and stated that the amended version is approved providing it is endorsed by the Panel.	This item has been listed on the agenda.	-	-	-
BR537	Financial Reports (EX4373)	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> Profit & Loss with Budget Analysis to 21st January 2009. Profit & Loss with Budget Analysis 2008 Balance Sheet as at 21st January 2009. Accounts Payable/Receivables as at 21st January 2009. 2009 Budget <p>The Board requested that the CEO produce a plan with the aim of significantly reducing the deficit and the document be presented at the next Board Meeting.</p>	This item has been actioned.	-	-	-
BR538	MA Insurance Limited (EX4374)	CEO	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> Profit & Loss Account Solvency Margin Placement of Funds MAIL Cash on Deposit <p>Due to the scheduling of the MA Board Meeting, the Cash Statement</p>	This item has been actioned.	-	-	-

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			for January had not yet arrived. K. Firth to distribute to the Board on receipt of the Cash Statement.				
BR539	Item for Decision: Uniforms (EX4381)	CEO	The Board are to discuss a supplier for the MA Uniforms. This item has been held over until the next meeting. Sian to provide a comparative quote based on the samples Dan has obtained.	This item has been listed on the agenda.	-	-	-
BR540	CEO Report	CEO	A verbal report was provided.	Received.	Information only.	-	-
BR541	Report – Manager Finance and Administration	MFA	Written report provided.	Received.	Information only.	-	-
BR542	Report – Manager Riders Division	MRD	Written report provided.	Received.	Information only.	-	-
BR543	Report – Operations Manager	OM	Written report provided.	Received.	Information only.	-	-
BR544	Report – Commissions and Committees Manager	CCM	Written reports provided.	Received.	Information only.	-	-
BR545	Report – Manager Risk & Compliance	MRC	Written report provided.	Received.	Information only.	-	-
BR546	Staff Report	CEO	CEO provided a verbal report on current staffing.	Received.	Information only.	-	-

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BR547	Financial Reports	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> • Profit & Loss with Budget Analysis to 11 March 2009. • Profit & Loss with Budget Analysis 2008 • Balance Sheet as at 11 March 2009. Accounts Payable/Receivables as at 11 March 2009.	Received.	Information only.	-	-
BR548	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> • MAIL Cash on Deposit • MAIL Financial Performance Graph • Cash Statement January 2009 • Cash Statement February 2009 	Information only. D.White to investigate spreading out the portfolio of funds in the Bank of Scotland prior to the next Board Meeting.	Received.	CEO	ASAP
BR549	Licence Statistics	OM	Licence figures for March were presented to the Board.	Received. K.Firth to follow up on the revised report ASAP.	Information only.	PA	ASAP
BR550	Website Statistics	OM	Website statistics provided.	Received.	Information only.	-	-
BR551	Strategic Plan	OM	Briefing notes were provided to advise current progress on the Strategic Plan.	Received.	Information only.	-	-
BR552	Item for Decision: Set Lifetime Transponders	AMB	It is recommended that Motorcycling Australia enter into an agreement with AMB to expand the usage of AMB transponder timing throughout Australia.	A proposal was received from AMB, suggesting that MA enter into an agreement with that company, to expand the use of AMB timing systems with 'Set Lifetime Transponders' for all motorcycle sports conducted in Australia.	The Board noted the information. It was resolved that MA is not in a position to progress the matter at this time.	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR553	Item for Decision: Travel Costs	AA/CO	It is recommended that the Board consider the proposal that all MA representatives save money through using the Airport Shuttle bus instead of taxis from the airport.	The Board commends the staff for their suggestions and efforts to assist MA's financial pressures. The Board will continue to take steps to reduce travel costs where possible when on MA business. K. Firth to add to the May Council Agenda the concept of Councillor Travel Costs.	Received.	PA	April 2009
BR554	Item for Decision: MA Speedway Commission Meeting	MSA	It is recommended that the MA Board endorse for a meeting to take place between the MA Speedway Commission and representatives from each SCB to discuss the future of Speedway in Australia.	The Board recommended for a Speedway Forum to be at MSA offices on May 29 2009. Venue and catering to be paid for by MA. Any person who is interested can attend and present their points of view. SCBs are to be encouraged to send a representative (maximum of 2). Commission chair to send a request to the SCBs advising of the above.	Received.	CCM MSA	April 2009 April 2009
BR555	Item for Decision: FIM 2009 Appointment Candidature Application	CEO	It is recommended that the Board endorse Carl Le's application for candidature of the FIM.	Due to the current economic climate, and the minor benefits of being on a medical panel the Board is not prepared to endorse the application and the subsequent costs of congress travel. However, should he wish to apply in the future, the Board would be happy to endorse his application.	Received.	CEO	ASAP
BR556	Item for Decision: Speedway Quad Class	MSA	The Quad Speedway Committee would like to propose a speedway class that is recognised in the 2009 rule book as a (450cc pro class). This class consists of up to 350cc twin cylinder two stroke & 450cc nsingle cylinder four stroke engines both racing together with 0% tolerance.	This item is to be referred to the Speedway Commission for consideration.	Received.	CCM	ASAP

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR557	Item for Decision: Uniforms	DW	The Board are to discuss a supplier for the MA Uniforms.	The Board agreed on the following: 1. The purchase of uniforms for officials was deferred for twelve months due to budgetary constraints. 2. Purchase of uniform clothing items is approved for MA staff only where necessary, and will be progressed by the CEO at his discretion.	-	CEO	22/4/09
BR558	Item for Discussion: Signatures on Licence Cards	SCB	It is recommended that the Board discuss this item at length and advise the State Managers of discussions and relevant decisions.	This item has been referred to the May Council Meeting for discussion.	. -	Council	May
BR559	Item for Discussion: Officials Review Panel	OCR P	S. Foody/L. Thomas provided an update on the current progress of the Officials Committee Review Panel.	The Board ruled that positions on the National Officials Committee will be readvertised. Les Thomas to draft a letter and an ad for review by David prior to distribution. A.Oberoi to send a letter to the past applicants advising that applications are being reopened and requesting they reapply taking into account the application guidelines.	Received.	LT/CEO AO	ASAP 15/4/09
BR560	Item for Discussion: New Coaching Accreditation	NDO	A.Newton submitted an update on the new levels of coaching accreditation.	Information only.	Received.	-	-
BR561	Item for Discussion: Junior Coaching Program Review	NDO	A.Newton submitted an update on the review of the Junior Coaching Program.	Information only.	Received.	-	-
BR562	Item for Discussion: Speedway Commission Minutes	CCM	The minutes from the Speedway Commission Meeting on 2 nd March were distributed for discussion.	Information only.	Received.	-	-
BR563	General Business	All	General Business items were	Australian Solo Speedway Dates	-	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			discussed.	<p>The following dates were approved by the Board for the Australian Solo Speedway dates:</p> <p>Saturday 20 January – Gillman Sunday 21 January – Mildura Saturday 9 January - Newcastle</p> <p><u>Motorcycle Sales Reports</u> Spreadsheets were distributed by Ray Newland detailing the comparison of motorcycle sales in 2007, 2008 and the first two months of 2009.</p> <p>R.Newland stated that the February figures for 2009 were down 20% from last year.</p> <p><u>FCAI Business</u> R. Newland advised that FCAI is hosting the International Motorcycle Manufacturers Association (IMMA) General Assembly in Melbourne 18th – 22nd May.</p>			
	Next Meeting	All	The next meeting will be held on 22 nd April 2009.	Information only.	Received.	-	-

Meeting closed at 3.00pm.

Distribution:

Board of Directors
Councillors
SCB's
MA Staff
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Committees

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ACTION LIST
BOARD MEETING – 25 MARCH 2009

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
EX4397	Business Arising: Safety Committee (EX4265)	D. White provided a verbal update on A.Oberoi's meeting with CAMS in reference to a joint MA/CAMS Committee. A further update is to be provided at the next meeting.	D. White	26/3/09	22/4/09	D. White to provide a verbal update.
EX4398	Business Arising: Family Recreational Licences (EX3767)	D. White provided a verbal update following on from the State Manager's meeting on 16 th December. The State Managers determined that this item will be reviewed by the newly elected Licence Review Committee. A further update is to be provided at the next meeting.	D. White	26/3/09	22/4/09	D. White to provide a verbal update.
EX4399	Business Arising: Safety Vests for Officials (EX3771)	D. White provided a verbal update following on from the State Manager's decision on 16 th December. It was determined by the State Managers that A.Oberoi is to seek legal advice in regards to this matter. A further update is to be provided at the next Board Meeting.	A.Oberoi	26/3/09	22/4/09	A.Oberoi to provide a verbal update.
EX4400	Business Arising: Riders Rights Terms of Reference	<u>Riders Rights Committee Terms of Reference</u> A draft Terms of Reference for the MA Political Committee was circulated. The following feedback is to be addressed: <ul style="list-style-type: none"> • A suggested name change of the committee, possibly "The Riders' Rights Committee", which would align with the AMA approach. • It was noted that he committee should 	D. White	26/3/09	22/4/09	D. White to provide a verbal update.

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		<p>be no larger than 5-7 people. This item is to be handled at the discretion of D.White.</p> <ul style="list-style-type: none"> • With a reduced committee size, the committee should instead be required to consult widely with a specified number of organisations. • The document is not clear as to who or how the committee members are appointed. It was decided that the MA Board are to appoint the members of the Riders Rights Committee. The Chairman of the committee is to coordinate nominations from organisations and referred to the Board for approval. <p>D. White advised that no further progress has been made on this item and a further update will be provided at the next meeting.</p>				
EX4404	Business Arising: Licensed Measurers (EX4304)	<p>Further to a previous meeting, the MQ Executive forwarded their comments as to the extent of assessment and qualifications of measurers.</p> <p>The MA Board endorsed for a process to be developed which must included practical testing. This item is to be referred to D. Rumble in liaison with A.Oberoi for development of a national process.</p> <p>Information only. A further update is to be provided at the next meeting.</p>	A.Oberoi	25/3/09	22/4/09	A.Oberoi to provide a verbal update.
EX4405	Business Arising: Strategic Plan (EX4333)	<p>The Board endorsed for the following leads to be changed:</p> <ul style="list-style-type: none"> 1.1 Events Officer 1.5 State Managers 1.6 National Development Officer 2.1 SCBs 2.2 SCBs 	Council	17/12/09	26/3/09	Actioned.

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		<p>4.1 Communications Officer 7.1 Manager –Finance and Administration 7.3 Website Officer 7.4 Communications Officer</p> <p>The update on the Strategic Plan was received.</p> <p>This item has been actioned and will be referred to the Council Meeting in March.</p>				
EX4406	Business Arising: Junior Coaching Program (EX4334)	<p>The Board agreed on the following way forward:</p> <ul style="list-style-type: none"> • The proposal be referred back to the Motocross and Junior Commissions for comment and response. • The Motocross and Junior Commissions responses are to be forwarded to the Coaching Committee for information and response. • A teleconference is then to be arranged between all the above Commissions and Committee to determine a recommendation to the Board. <p>Information only. A further update is to be provided at the next meeting.</p>	A.Weiss	25/3/09	22/4/09	A.Weiss to provide a verbal update.
EX4419	MA Insurance Limited	D.White to investigate spreading out the portfolio of funds in the Bank of Scotland prior to the next Board Meeting.	D. White	25/3/09	22/4/09	D.White to provide a verbal update.
EX4420	Licence Statistics	K.Firth to follow up on the revised report ASAP.	K. Firth	25/3/09	22/4/09	Actioned - This has been circulated in the agenda.
EX4424	Item for Decision: Travel Costs	<p>The Board commends the staff for their suggestions and efforts to assist MA's financial pressures. The Board will continue to take steps to reduce travel costs where possible when on MA business.</p> <p>K. Firth to add to the May Council Agenda the</p>	K. Firth	25/3/09	23/4/09	This item has been actioned.

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		concept of Councillor Travel Costs.				
EX4425	Item for Decision: MA Speedway Commission Meeting	The Board recommended for a Speedway Forum to be at MSA offices on May 29 2009. Venue and catering to be paid for by MA. Any person who is interested can attend and present their points of view. SCBs are to be encouraged to send a representative (maximum of 2). Commission chair to send a request to the SCBs advising of the above.	Speedway Commission/R. Martin	25/3/09	22/4/09	D. White to provide a verbal update.
EX4426	Item for Decision: FIM 2009 Appointment Candidature Application	Due to the current economic climate, the Board is not prepared to endorse the application and the subsequent costs of congress travel. However, should he wish to apply in the future, the Board would be happy to endorse his application.	D. White	25/3/09	22/4/09	D. White to provide a verbal update.
EX4427	Item for Decision: Speedway Quad Class	The Quad Speedway Committee would like to propose a speedway class that is recognised in the 2009 rule book as a (450cc pro class). This class consists of up to 350cc twin cylinder two stroke & 450cc single cylinder four stroke engines both racing together with 0% tolerance. This item is to be referred to the Speedway Commission for consideration.	R. Martin	25/3/09	22/4/09	D. White to provide a verbal update.
EX4428	Item for Decision: Uniforms	The Board agreed on the following: 1. The purchase of uniforms for officials was deferred for twelve months due to budgetary constraints. 2. Purchase of uniform clothing items is approved for MA staff only where necessary, and will be progressed by the CEO at his discretion.	D. White	25/3/09	22/4/09	D. White to provide a verbal update.
EX4429	Item for Discussion: Signatures on	This item has been referred to the May Council Meeting for discussion.	K. Firth	25/3/09	23/4/09	This item has been actioned.

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
	Licence Cards					
EX4430	Item for Discussion: Officials Review Panel	<p>The Board ruled that positions on the National Officials Committee will be readvertised.</p> <p>Les Thomas to draft a letter and an ad for review by David prior to distribution.</p> <p>A.Oberoi to send a letter to the past applicants advising that applications are being reopened and requesting they reapply taking into account the application guidelines.</p>	L. Thomas/A.Oberoi	25/3/09	23/4/09	D. White to provide a verbal update.