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Supported by



## Board Report – April 2009

Minutes of the Board of Directors meeting held at the MA Head Office on Wednesday 22<sup>nd</sup> April 2009 at 9.00am.

**PRESENT:** Ron Kivovitch President (Chairman)  
Stephen Foody Vice President  
Les Thomas Director  
Lyal Allen Director  
Beach Thomas Director  
Ray Newland Director

**In Attendance:** David White Chief Executive Officer  
Kipley Firth Administrator

**Partial Attendance:**  
Andrew Weiss Operations Manager

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR564	Welcome/Apologies	RK	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR565	Confirmation of Minutes	RK	Minutes of the meeting held on 25 <sup>th</sup> March 2009.	The minutes from the Board meeting held on 25 <sup>th</sup> March 2009 were read and received.	-	-	-
BR566	Business Arising: Safety Committee (EX4265)	CEO	D. White provided a verbal update on A.Oberoi's meeting with CAMS in reference to a joint MA/CAMS Committee.  A further update is to be provided at the next meeting.	Information only. A further update is to be provided at the next meeting.	D. White advised that this item has not progressed since the last Board Meeting.	RCM	22/4/09
BR567	Business Arising: Family Recreational Licences (EX3767)	SCBs	D. White provided a verbal update following on from the State Manager's meeting on 16 <sup>th</sup> December.	Information only. A further update is to be provided at the next meeting.	D. White provided a verbal update on the Recreational Licence Committee Report which is to be presented at the May Council Meeting.	CEO	19/5/09

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			<p>The State Managers determined that this item will be reviewed by the newly elected Licence Review Committee.</p> <p>A further update is to be provided at the next meeting.</p>				
BR567	Business Arising: Safety Vests for Officials (EX3771)	SCBs	<p>D. White provided a verbal update following on from the State Manager's decision on 16<sup>th</sup> December.</p> <p>It was determined by the State Managers that A.Oberoi is to seek legal advice in regards to this matter.</p> <p>A further update is to be provided at the next Board Meeting.</p>	Information only. A further update is to be provided at the next meeting.	<p>D. White provided a verbal update on this item.</p> <p>The advice was that high visibility vests should be worn by officials.</p>	RCM	18/5/09
BR568	Business Arising: Riders Rights Terms of Reference	CEO	<p><u>Riders Rights Terms of Reference</u> A draft Terms of Reference for the MA Riders Rights Committee was circulated. The following feedback is to be addressed:</p> <ul style="list-style-type: none"> <li>• A suggested name change of the committee, possibly "The Riders' Rights Committee", which would align with the AMA approach.</li> <li>• It was noted that the committee should be no larger than 5-7 people. This item is to be handled at the discretion of D.White.</li> <li>• With a reduced committee size, the committee should instead be required to consult widely with a specified number of organisations.</li> </ul>	D. White advised that no further progress has been made on this item and a further update will be provided at the next meeting.	-	CEO	18/5/09

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			<ul style="list-style-type: none"> <li>The document is not clear as to who or how the committee members are appointed. It was decided that the MA Board are to appoint the members of the Riders Rights Committee. The Chairman of the committee is to coordinate nominations from organisations and referred to the Board for approval.</li> </ul>				
BR569	Business Arising: Licensed Measurers (EX4304)	BA	<p>Further to a previous meeting, the MQ Executive forwarded their comments as to the extent of assessment and qualifications of measurers.</p> <p>The MA Board endorsed for a process to be developed which must include practical testing. This item is to be referred to D. Rumble in liaison with A.Oberoi for development of a national process.</p>	Information only. A further update is to be provided at the next meeting.	D. White advised that further to the SCB Meeting on 8 <sup>th</sup> April 2009, this item is to be finalised by the end of April and operational by mid-June.	CEO	18/5/09
BR570	Business Arising: Junior Coaching Program (EX4334)	OM	<p>The Board agreed on the following way forward:</p> <ul style="list-style-type: none"> <li>The proposal be referred back to the Motocross and Junior Commissions for comment and response.</li> <li>The Motocross and Junior Commissions responses are to be forwarded to the Coaching Committee for information and response.</li> <li>A teleconference is then to be arranged between all the above Commissions and Committee to determine a recommendation to the</li> </ul>	Information only. A further update is to be provided at the next meeting.	D. White provided a verbal update on this item.	CEO	18/5/09

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			Board.				
BR571	Business Arising: MA Insurance Limited (EX4419)	CEO	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> <li>• MAIL Cash on Deposit</li> <li>• MAIL Financial Performance Graph</li> <li>• Cash Statement January 2009</li> <li>• Cash Statement February 2009</li> </ul> <p>D.White to investigate spreading out the portfolio of funds in the Bank of Scotland prior to the next Board Meeting.</p>	Information only.	D. White advised that funds have been evenly distributed between the major UK Banks operating accounts in foreign currencies.	-	-
BR572	Business Arising: Licence Statistics (EX4420)	OM	<p>Licence figures for March were presented to the Board.</p> <p>K.Firth to follow up on the revised report ASAP.</p>	This item has been actioned.	Information only.	-	-
BR573	Business Arising: Travel Costs (EX4424)	AA/CO	<p>It is recommended that the Board consider the proposal that all MA representatives save money through using the Airport Shuttle bus instead of taxis from the airport.</p>	<p>The Board commends the staff for their suggestions and efforts to assist MA's financial pressures. The Board will continue to take steps to reduce travel costs where possible when on MA business.</p> <p>K. Firth to add to the May Council Agenda the concept of Councillor Travel Costs.</p>	Received.	PA	18/5/09
BR574	Business Arising: MA Speedway Commission Meeting (EX4425)	MSA	<p>The Board recommended for a Speedway Forum to be at MSA offices on May 29 2009. Venue and catering to be paid for by MA. Any person who is interested can attend and present their points of view.</p> <p>SCBs are to be encouraged to send a representative (maximum of 2).</p>	Information only.	D. White provided a verbal update on the status of this item and advised that he will be chairing the meeting.	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			Commission chair to send a request to the SCBs advising of the above.				
BR575	Business Arising: FIM 2009 Appointment Candidature Application (EX4426)	CEO	Due to the current economic climate, the Board is not prepared to endorse the application and the subsequent costs of congress travel. However, should he wish to apply in the future, the Board would be happy to endorse his application.	Information only.	This item was given further consideration by the Board and it was decided that further to the previous decision, the Board is not going to endorse Carl Le's nomination to the FIM medical panel.	-	-
BR576	Business Arising: Speedway Quad Class (EX4427)	MSA	The Quad Speedway Committee would like to propose a speedway class that is recognised in the 2009 rule book as a (450cc pro class). This class consists of up to 350cc twin cylinder two stroke & 450cc nsingle cylinder four stroke engines both racing together with 0% tolerance.  This item is to be referred to the Speedway Commission for consideration.	Information only.	D. White advised that this item has been referred to the Speedway Commission for consideration. Board is awaiting the minutes from the April Speedway Commission Meeting. A further update is to be provided at the next meeting.	-	-
BR577	Business Arising: Uniforms (EX4428)	DW	The Board agreed on the following: 1. The purchase of uniforms for officials was deferred for twelve months due to budgetary constraints. 2. Purchase of uniform clothing items is approved for MA staff only where necessary, and will be progressed by the CEO at his discretion.	Information only.	D. White advised that following on from the previous Board Meeting, he has had discussions with Kevin Williams who is considering supplying uniforms. Pending further developments on this, MA is to only supply staff with uniforms and hold off on supplying official's uniforms. D. White to arrange for staff uniforms.	CEO	18/5/09
BR578	Business Arising: Signatures on Licence Cards (EX4429)	SCB	It is recommended that the Board discuss this item at length and advise the State Managers of discussions and relevant decisions.	This item has been referred to the May Council Meeting for discussion.	. -	Council	May

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR579	Business Arising: Officials Review Panel (EX4430)	OCR P	<p>The Board ruled that positions on the National Officials Committee will be readvertised.</p> <p>Les Thomas to draft a letter and an ad for review by David prior to distribution.</p> <p>A.Oberoi to send a letter to the past applicants advising that applications are being reopened and requesting they reapply taking into account the application guidelines.</p>	Information only.	<p>D. White provided a verbal update outlining the following:</p> <ul style="list-style-type: none"> <li>- The delay in ad distribution was due to conflicting deadlines.</li> <li>- The ad has since been reviewed and distributed.</li> <li>- R. Martin is constructing letters to be distributed to current stakeholders requesting reappointments.</li> </ul>	CEO	18/5/09
BR580	CEO Report	CEO	A verbal report was provided.	<p><u>Terry O'Neill</u> An overview was provided regarding the agreement put forward by Terry O'Neill. The Board agreed that D. White is to develop a suitably mutual agreement and put it to the Board for approval.</p> <p><u>Sporting Pulse</u> D. White advised that following on from a meeting on 21<sup>st</sup> April, Sporting Pulse were requested to produce a spreadsheet documenting the different uses within the database of different states.</p> <p><u>Honda Broadford Bike Bonanza</u> D. White provided an update on the event and advised at this stage it appears the cost concept is breakeven.</p>	Information only.	CEO	18/5/09
BR581	Report – Manager Finance and Administration	MFA	Written report provided.	Received.	Information only.	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR582	Report – Manager Riders Division	MRD	Written report provided.	Received.	Information only.	-	-
BR583	Report – Operations Manager	OM	Written report provided.	Received.	Information only.	-	-
BR584	Report – Commissions and Committees Manager	CCM	Written reports provided.	Received.	Information only.	-	-
BR585	Report – Manager Risk & Compliance	MRC	Written report provided.	Received.	Information only.	-	-
BR586	Staff Report	CEO	CEO provided a verbal report on current staffing.	Received.	Information only.	-	-
BR587	Financial Reports	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> <li>• Profit &amp; Loss with Budget Analysis to 8 April 2009.</li> <li>• Profit &amp; Loss with Budget Analysis 2008</li> <li>• Balance Sheet as at 8 April 2009.</li> </ul> Accounts Payable/Receivables as at 8 April 2009.	Received.	Information only.	-	-

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR588	Item for Decision: MA Financials	MFA	The Financial Reports for the year ended 31 December 2008 were presented to the Board for authorisation.	<p>The auditor represented by Terrence Jasper attended the meeting and presented the annual accounts.</p> <p>The Board resolved the following: "The Board in approving the accounts for the year ended 31 December 2007 resolved:</p> <p>The directors of the company declare that:</p> <ol style="list-style-type: none"> <li>1. The financial statements and notes are in accordance with the Corporations Act 2001: <ol style="list-style-type: none"> <li>a) comply with Accounting Standards described in Note 1 to the financial statements and the Corporation Regulations: and</li> <li>b) give a true and fair view of the company's financial position as at 31st December 2008 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial position.</li> </ol> </li> <li>2. In the directors opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.</li> </ol>	Received.	-	-
BR589	MA Insurance Limited	CEO	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> <li>• MAIL Cash on Deposit</li> <li>• MAIL Financial Performance Graph</li> <li>• Cash Statement March 2009</li> <li>• Management Accounts – 31 March 2009</li> </ul>	Information only.	Received.	-	-



Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR590	Licence Statistics	OM	Licence figures for April were presented to the Board.	Received.	Information only.	-	-
BR591	Website Statistics	OM	Website statistics were not provided.	Information only.	In the Operation's Manager Report, A.Weiss advised that the current database/website hosts, Advanced Solutions have moved to a new website statistics program that will cost between \$200-\$250 a month to subscribe to. With the new website due for completion within the next few months, this costing is not going to be pursued. The Board agreed with this decision.	-	-
BR592	Strategic Plan	OM	Briefing notes were provided to advise current progress on the Strategic Plan. A.Weiss attended the meeting to address questions raised by the Board..	Received.  1.9 – update CAMS and MA have had a joint Board Meeting. 10.1 – Ray Newland has joined the MA Board.	Information only.  The Board noted the following: - Objective 1.9: This item is to be updated reflecting that MA/CAMS have had a joint Board Meeting. - Objective 10.1: Ray Newland has joined the Board as a Board appointed director.	OM	ASAP
BR593	Item for Decision: Strategic Plan Review	OM	The updated MA SWOT was presented to the Board to formally note any changes/new objectives they would like raised at the Strategic Plan Review in May.	The Board reviewed the document and requested the following: <ul style="list-style-type: none"> <li>The SWOT be reformatted prior to circulation with the Council Papers under the headings Sport, Financial, Participation, Government, Organisational, Recognition.</li> </ul> <p>Based on the above changes, the Board approved the SWOT document for presentation to Council in May 2009.</p>	Received.	OM	23/4/09

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR594	Item for Decision: 2009 ISDE Men's Squad and Women's Team	ITO	It is recommended that the following riders be approved for ISDE selection: <u>Men's Team</u> Jarrod Bewley Geoff Braico Josh Green Chris Hollis Kirk Hutton Ben Kearney Glen Kearney Andrew Lloyd Stefan Merriman Toby Price AJ Roberts Josh Strang  <u>Women's Team</u> Jackie Jones Alison Parker Jemma Wilson  <u>Non Travelling Reserve</u> Lana Stiller	The Board approved the recommendation.	Information only,	-	-
BR595	FCAI Motorcycling Group – National Sales Report	RN	R. Newland tabled a comparison report on motorcycle sales within the industry from January – March 2009 compared with the same time in 2008.	Board Information only.	Received.  It was noted that the rates are down 15%.	-	-
BR596	Join MA/CAMS Meeting Minutes	PA	The minutes from the joint MA/CAMS Board Meeting were distributed for comment and feedback.	The Board read and received the minutes.	Received.	-	-
BR597	2009 Board of Directors Elections	All	The method in which the election of the 2009 Board of Directors was discussed.	The Board will recommended to the Council the following method for the election of directors:  "To be elected as a Director of Motorcycling Australia a candidate must receive a majority vote. If a majority vote is not achieved in the first ballot, the candidate	-	-	-

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				receiving the least number of votes will be eliminated from any subsequent ballots. Councillors will vote by deleting the name of their non –preferred candidate/candidates on the ballot paper leaving the name/names of their preferred candidate/candidates.”			
BR598	General Business	All	General Business items were discussed.  <u>CEO's Employment Contract</u> It was decided that the CEO's employment contract is to be extended until 30 <sup>th</sup> April 2014.	<u>Recreational licensing Committee Report</u> D. White discussed the report presented by the Recreational Licensing Committee to the State Managers Meeting in April.  The Board noted the verbal report and this item is to be presented to Council in May.  The Board authorised the President to sign a letter varying the CEO's employment agreement. The period of employment will be extended until 30 <sup>th</sup> April 2014.	-	-	-
	Next Meeting	All	The next meeting will be held on 18 <sup>th</sup> May 2009.	Information only.	Received.	-	-

Meeting closed at 3.00pm.

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**ACTION LIST**  
**BOARD MEETING – 22<sup>ND</sup> APRIL 2009**

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
EX4437	<b>Business Arising: Safety Committee (EX4265)</b>	D. White provided a verbal update on A.Oberoi's meeting with CAMS in reference to a joint MA/CAMS Committee.  A further update is to be provided at the next meeting.	A.Oberoi	22/4/09	18/5/09	
EX4438	<b>Business Arising: Family Recreational Licences (EX3767)</b>	D. White provided a verbal update following on from the State Manager's meeting on 16 <sup>th</sup> December.  The State Managers determined that this item will be reviewed by the newly elected Licence Review Committee.  A further update is to be provided at the next meeting.	D. White	22/4/09	18/5/09	
EX4439	<b>Business Arising: Safety Vests for Officials (EX3771)</b>	D. White provided a verbal update following on from the State Manager's decision on 16 <sup>th</sup> December.  It was determined by the State Managers that A.Oberoi is to seek legal advice in regards to this matter.  A further update is to be provided at the next Board Meeting.	D. White	22/4/09	18/5/09	
EX4440	<b>Business Arising: Riders Rights Terms of Reference</b>	<u>Riders Rights Terms of Reference</u> A draft Terms of Reference for the MA Political Committee was circulated. The following feedback is to be addressed: <ul style="list-style-type: none"> <li>• A suggested name change of the committee, possibly "The Riders' Rights Committee", which would align with the AMA approach.</li> <li>• It was noted that the committee</li> </ul>	D.White	22/4/09	18/5/09	

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		<p>should be no larger than 5-7 people. This item is to be handled at the discretion of D.White.</p> <ul style="list-style-type: none"> <li>With a reduced committee size, the committee should instead be required to consult widely with a specified number of organisations.</li> </ul> <p>The document is not clear as to who or how the committee members are appointed. It was decided that the MA Board are to appoint the members of the Riders Rights Committee. The Chairman of the committee is to coordinate nominations from organisations and referred to the Board for approval.</p> <p>D. White advised that no further progress has been made on this item and a further update will be provided at the next meeting.</p>				
EX4441	<b>Business Arising: Licensed Measurers (EX4304)</b>	<p>Further to a previous meeting, the MQ Executive forwarded their comments as to the extent of assessment and qualifications of measurers.</p> <p>The MA Board endorsed for a process to be developed which must include practical testing. This item is to be referred to D. Rumble in liaison with A.Oberoi for development of a national process.</p> <p>Information only. A further update is to be provided at the next meeting.</p>	A.Oberoi	22/4/09	18/5/09	
EX4442	<b>Business Arising: Junior Coaching Program (EX4334)</b>	<p>The Board agreed on the following way forward:</p> <ul style="list-style-type: none"> <li>The proposal be referred back to the Motocross and Junior Commissions for comment and response.</li> <li>The Motocross and Junior Commissions responses are to be forwarded to the Coaching Committee for information and response.</li> <li>A teleconference is then to be arranged between all the above</li> </ul>	D.White	22/4/09	18/5/09	

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		<p>Commissions and Committee to determine a recommendation to the Board.</p> <p>Information only. A further update is to be provided at the next meeting.</p>				
EX4445	<b>Business Arising: Travel Costs (EX4424)</b>	<p>It is recommended that the Board consider the proposal that all MA representatives save money through using the Airport Shuttle bus instead of taxis from the airport.</p> <p>The Board commends the staff for their suggestions and efforts to assist MA's financial pressures. The Board will continue to take steps to reduce travel costs where possible when on MA business.</p> <p>K. Firth to add to the May Council Agenda the concept of Councillor Travel Costs.</p>	K. Firth	22/4/09	19/5/09	
EX4449	<b>Business Arising: Uniforms (EX4428)</b>	<p>The Board agreed on the following:</p> <ol style="list-style-type: none"> <li>1. The purchase of uniforms for officials was deferred for twelve months due to budgetary constraints.</li> <li>2. Purchase of uniform clothing items is approved for MA staff only where necessary, and will be progressed by the CEO at his discretion.</li> </ol>	D.White	22/4/09	19/5/09	
EX4450	<b>Business Arising: Signatures on Licence Cards (EX4429)</b>	<p>It is recommended that the Board discuss this item at length and advise the State Managers of discussions and relevant decisions.</p> <p>This item has been referred to the May Council Meeting for discussion.</p>	Council	22/4/09	19/5/09	
EX4451	<b>Business Arising: Officials Review Panel (EX4430)</b>	<p>The Board ruled that positions on the National Officials Committee will be readvertised.</p> <p>Les Thomas to draft a letter and an ad for</p>	D.White	22/4/09	19/5/09	

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		<p>review by David prior to distribution.</p> <p>A.Oberoi to send a letter to the past applicants advising that applications are being reopened and requesting they reapply taking into account the application guidelines.</p>				
EX4452	CEO Report	<p><u>Terry O'Neill</u> An overview was provided regarding the agreement put forward by Terry O'Neill. The Board agreed that D. White is to develop a suitably mutual agreement and put it to the Board for approval.</p> <p><u>Sporting Pulse</u> D. White advised that following on from a meeting on 21<sup>st</sup> April, Sporting Pulse were requested to produce a spreadsheet documenting the different uses within the database of different states.</p> <p><u>Honda Broadford Bike Bonanza</u> D. White provided an update on the event and advised at this stage it appears the cost concept is breakeven.</p>	D.White	22/4/09	19/5/09	
EX4464	Strategic Plan	<p>Briefing notes were provided to advise current progress on the Strategic Plan. A.Weiss attended the meeting to address questions raised by the Board.</p> <p>1.9 – update CAMS and MA have had a joint Board Meeting. 10.1 – Ray Newland has joined the MA Board.</p>	A.Weiss	22/4/09	18/5/09	Actioned.
EX4465	Item for Decision: Strategic Plan Review	<p>The updated MA SWOT was presented to the Board to formally note any changes/new objectives they would like raised at the Strategic Plan Review in May.</p> <p>The Board reviewed the document and requested the following:</p>	A.Weiss	22/4/09	18/5/09	Actioned.

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
		<ul style="list-style-type: none"> <li>• The SWOT be reformatted prior to circulation with the Council Papers under the headings Sport, Financial, Participation, Government, Organisational, Recognition.</li> </ul> <p>Based on the above changes, the Board approved the SWOT document for presentation to Council in May 2009.</p>				