

Board of Directors Report – February 2010

Report from the Board of Directors meeting held at MA Office, 147 Montague Street, South Melbourne on Wednesday, 3rd February 2010.

PRESENT: Ron Kivovitch President
Les Thomas Director
Lyal Allen Director
Ray Newland Director
Beach Thomas Director
Stephen Foody Vice President

In Attendance: David White Chief Executive Officer
Kipley Firth Administrator

tem No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR1088	Welcome/Apologies	RK	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR1089	Confirmation of Minutes	RK	Minutes of the meeting held on 11 th December 2009.	The minutes from the Board meeting held on 11 th December 2009 were read and received.	-	-	-
BUSINESS ARISING							
BR1090	Business Arising: SCBs responses due to Commission Minutes(EX4816)	BA	MNSW expressed their annoyance at this comment by the Commission. It was stated further that the minute template does not allow for SCB responses. It was decided that a proforma be developed for the Commission Minutes to include a comments column to allow for the SCBs to comment. R. Martin has been advised of this and a draft proforma will be provided	Held Over due to time constraints.	-	-	-

tem No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			at the next meeting				
BR1091	Business Arising: World Moto-Trials Championship round. Australia. 2010 (TL474) (EX4824)	BA	D. White stated that this is unlikely to occur in 2010 and will most likely occur in 2011. D. White to provide a verbal update at the next meeting.	Held Over due to time constraints.	-	-	-
BR1092	Business Arising: Survey of licence holders and interested parties. (WO112) (EX4832)	BA	The Commission wish to devise and send out a survey to women licence holders to identify why women do & don't participate. This survey would also be put on the MA website for responses. The Board have endorsed this recommendation. R. Martin to action. This item has been held over until February 2010.	Held Over due to time constraints.	-	-	-
BR1093	Business Arising: Safety Committee (EX4775)	BA	A discussion has taken place with Graham Fountain and Claire Lawrence has met with a CAMS representative. There remains an intention to form a joint committee, however this may take some time to put in place due to Claire being new to the position and the urgency of other priorities. Held Over. A further update is to be provided at the next meeting.	Held Over due to time constraints.	-	-	-
BR1094	Business Arising: Riders Rights Terms of Reference (EX4539)	BA	<u>Riders Rights Terms of Reference</u> D. White stated that there is no reason the amendments discussed by the Board cannot be put in place as the Terms of Reference for the committee. This item is to be actioned	Held Over due to time constraints.	-	-	-

tem No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
			by the next meeting. Held Over due to change in the administration of the Riders Division. A further update is to be provided at the February 2010 meeting.				
BR1095	Business Arising: Licensed Measurers (EX4540)	BA	D. White advised that he has spoken to D.Rumble and the course has been planned and a copy is to be forwarded to the MA Office. D. White to follow up.	Held Over due to time constraints.	-	-	-
BR1096	Business Arising: Uniforms (EX4541)	BA	A.Weiss has advised that he will gain final sign off this week and the order will be processed prior to Christmas. A further update is to be provided at the next meeting.	Held Over due to time constraints.	-	-	-
BR1097	Business Arising: Speedway Minutes (EX4844)	BA	<u>Speedway Minutes</u> D. White advised that a draft set of minutes have been collated and they will be distributed by the end of the year. A further update is to be provided at the next meeting.	Held Over due to time constraints.	-	-	-
BR1098	Business Arising: Memo: Claire Lawrence re: Complaint (EX4926)	BA	The Board endorsed for this to go through the Tribunal process. D. White to arrange this ASAP. K. Firth to follow up on this item ASAP.	Held Over due to time constraints.	-	-	-
BR1099	Business Arising: Williams Event Management (EX4948)	BA	K.Williams raised the issue of his contract. D. White stated that this will be finalised by Christmas 2009.	This has been actioned.	-	-	-

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BR1100	Business Arising: MA Insurance Limited (EX4956)	BA	D. White to query the recording of the MAIL loan in the MAIL Accounts.	Held Over due to time constraints.	-	-	-
BR1101	Business Arising: Timing Devices (EX4962)	BA	This item is to be added on the Agenda for the March 2010 Council Meeting.	Held Over due to time constraints.	-	-	-
STANDARD BUSINESS							
BR1102	CEO Report	CEO	Written and verbal report provided.	<p><u>McAdam Park, Barrabool</u> An update of the McAdam Park Management Committee was provided. The initial challenges are:</p> <ul style="list-style-type: none"> - Operating Budget - Financial Return to MA - Fair and equitable use of each of the clubs - Position in relation to outside hiring's. <p>A licence to put in a Water Bore has been approved. The Barrabool Hills Residents Group is attempting to prevent this.</p> <p>The Surf Coast Shire Council are attempting to arrange a meeting between the residents group and MA.</p> <p><u>Database</u> D. White advised that the Sporting Pulse database is live.</p> <p><u>Honda Broadford Bike Bonanza</u> D. White advised that the launch of the 2010 HBBB was held and it was very successful.</p> <p><u>Australian Motocross Championship</u> A Heads of Agreement was signed by Kevin Williams.</p> <p><u>Licence Figures</u></p>	Information only.		

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
				<p>D. White advised that technical problems have prevented the distribution of licence figures.</p> <p><u>Manual of Motorcycle Sports</u> The manual has been distributed prior to Christmas. The level of complaint has reduced compared to previous years.</p> <p><u>Carl Le</u> Carl Le's role as Chief Medical Officer was discussed. Carl Le is to provide a report on the level of medical services to be provided at events.</p> <p><u>Junior Licence Figures</u> The Board discussed the continual decline in junior licence figures and agreed that there needs to be further commitment at the SCB level.</p> <p><u>Australian Superbike Championship</u> Yamaha will not be competing in the Australian Superbike Championship and will be competing in the Formula Xtreme series.</p> <p><u>March Meetings</u> The Board have requested that quotes be obtained for meeting venues in Geelong with the aim of having the Board/Council meeting in Geelong to allow for a Barrabool inspection.</p> <p>Should the March Meetings be moved to Geelong, K.Firth was instructed to reschedule the meeting with CAMS.</p> <p><u>Tailem Bend Property</u> A letter from Motorcycling SA was tabled at the meeting for discussed by the MA Board.</p>		PA	10/2/10

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				<p>The Board decided that no MA Board director will be appointed to the Tailem Bend Board until more information was available. However, it was authorised that S.Foody was to attend the meeting and requested further information.</p> <p>It was noted that the MA Board agreed in principle to the acquisition of the property for the purposes of redevelopment.</p> <p><u>Neil Bird</u> D. White advised that Neil Bird has contacted him enquiring as to whether MA wish to buy Jason Crump's bike from the World Championship for \$25000.</p> <p>The Board have stated that when a letter has been received, the Board will contemplate this acquisition.</p> <p><u>Burke Mediation</u> D. White advised that he attended a mediation for the Burke Insurance Claim on 2 February 2010. D. White stated that the claim was settled.</p>			
BR1103	Barrabool Report	MP	<p>The McAdam Park Committee of Management presented an Item for Decision with the following recommendations:</p> <p>1. That 2 groups of usage/events for McAdam Park be agreed to –</p> <p>(a) Club ride days, events incl, Regional events. (Club promoted events)</p> <p>(b) State & National Championships, special events (for example the Oceania and Thumper type events) and any hiring out (training, etc)</p>	<p>The MA Board agreed:</p> <ul style="list-style-type: none"> • <u>Item 1</u> The Board endorsed the recommendation as altered below: <p><i>That 2 groups of usage/events for McAdam Park be agreed to –</i></p> <p><i>(a) Club ride days, events incl, Regional events. (Club promoted events) and State Championships</i></p> <p><i>(b) National Championships, special events (for example the Oceania and Thumper type events) and any hiring out (training, etc)</i></p>	Information only.	-	-

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			<p>2. If this is agreed to then financing would be recommended as –</p> <p>a) Would go entirely to the Club operating (owning) the event. Clubs to pay for track prep, diesel for this, restitution of any grass areas used, any costs associated with the running of their event as they would under previous circumstances. The question of will M.A own the equipment on site and therefore a “hiring fee- cost” would need to be communicated and also if a third party ie Club member with approval could use their own equipment (grader/truck, etc)</p> <p>(b) Would go entirely to M.A with an agreed distribution to the club/clubs operating the event. This could be an agreed % total or an agreed figure per person / hours involved from the club Costs for track prep, diesel for this, restitution of any grass areas used, any costs associated with the running of the event to be deducted prior to any distribution.</p> <p>3. In return of a 10 year 10 option tenure of \$50,000/ year over the 3 clubs discussed and agreed to on the basis that there financials for the year was sufficient to support this figure. Distribution to be decided at a future MPCOM meeting but would be as example :</p> <p>(a) An agreed pro rata for the 3 clubs to pay (b) Pro rata on the agreed calendar club % usage for a year</p>	<ul style="list-style-type: none"> • <u>Item 2</u> 2010, MA require \$50000 income from the 3 clubs using Barrabool. If there are other hirings, the income will come to MA. • <u>Item 2</u> In 2010, The McAdam Park Committee of Management need to work through the operating costs for 2010 and develop a working model for 2011 by 30th September 2010. • <u>Item 3</u> The Board did not come to an agreement on tenure for the clubs use of McAdam Park. The Board noted that they may consider a licensing agreement for a period of 10 years and a 10 year option would be considered provided: <ul style="list-style-type: none"> a) The venue remains available for motorcycle sport b) It remained viable for MA to retain McAdam Park. c) D. White to obtain legal advice. <p>The Board noted that all discussions are preliminary until an arrangement can be formalised following the review.</p>		CEO	1/3/10

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BR1104	Staff Report	CEO	CEO provided a verbal report on current staffing.	Received.	Information only.	-	-
BR1105	Report – Manager Finance and Administration	MFA	Written report provided.	Held Over due to time constraints.	-	-	-
BR1106	Report – Manager Riders Division	MRD	Written report provided.	Held Over due to time constraints.	-	-	-
BR1107	Report – Operations Manager	OM	Written report provided.	Held Over due to time constraints.	-	-	-
BR1108	Report – Commissions and Committees Manager	CCM	Written report provided.	Held Over due to time constraints.	-	-	-
BR1109	Report – Manager Risk & Compliance	RCM	Written report provided.	Held Over due to time constraints.	-	-	-
BR1110	Financial Reports	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> Profit & Loss with Budget Analysis to 25th January 2010. Profit & Loss with Budget Analysis 2010 Balance Sheet as at 25th January 2010. Accounts Payable/Receivables as at 25th January 2010. MA Budget 	<p>Received.</p> <p><u>MA Budget</u> The Board noted that the current draft budget projects an operating loss of \$600000 for the year.</p> <p>The Board did not approve the budget with a \$600000 deficit and it was requested that a projected deficit of \$275000 attempted to be achieved.</p> <p>The Board would like a revised budget to be received prior to the next Council Meeting.</p>	Information only.	MFA	18/2/2010

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BR1111	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> Cash Statement Mail December 2009 	Received. D. White advised the following: <ul style="list-style-type: none"> There is a possibility of MAIL expanding its business to include race and classic/collector bike fire and theft insurance in addition to transportation insurance. D. White stated that a paper will be distributed next week. 	Information only.	CEO	10/2/2010
BR1112	Licence Statistics	OM	Licence Statistics for December 2009 were provided.	Received.	Information only.	-	-
BR1113	Strategic Plan	OM	No Strategic Plan update has been provided for January	Noted.	-	-	-
BR1114	Item for Decision: 2010 Indoor Moto Trials	CEO	It was recommended that the Board review the attached information and award the promoting rights to Ozmoto for the Australian Moto Trials Indoor Championship.	The Board have approved this item.	-	-	-
BR1115	Item for Decision: Women's Committee	CCM	It is requested that the Board approve the funding for the Women's Commission to attend the International Women in Sport Conference.	The Board approved one representative to attend the conference. The Women's Committee is to determine the representative.	-	-	-
BR1116	Item for Decision: Attendance at National Championships	MWA	It is requested that the Board arrange a roster of attendance at National Championship events. It is further requested that the President attend the highest profile events and also attend events in WA.	It was decided that K. Firth is to draft a roster for presentation at the next Board Meeting.	-	PA	1/3/10

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BR1117	Item for Decision: Junior/Senior Practice	MWA	It is requested that the Board develop a new rule to include who can practice with whom in non-competitive practice activities. This may need to allow for discipline specific classes such as 125GP or 250GP mono classes, and the national U19 Motocross class. This rule should be in section 1 of the GCRs.	The Board considered the recommendation and decided that when a rule is presented to the Board, it will be reviewed then.	-	-	-
BR1118	Item for Decision: Hot Weather Guidelines	RCM	The following was recommended: a) The Board provide advice regarding the response from the NOC b) States be encouraged to increase individual guidelines if these guidelines do not suit the venue's climate or facilities. c) Extreme weather events such as fire, flood and strong winds should be managed under an Emergency Management Plan.	The Board decided the following: a) Comment from the NOC be received, but they are not to develop these guidelines. b) There are to be no individual state policies. c) Extreme weather events should be managed under an Emergency Management Plan.	-	-	-
BR1119	Item for Decision: Speedway Commission	SC	It was requested that the Board create another role in the Speedway Commission.	The Board have not endorsed this recommendation.	-	-	-
BR1120	Item for Decision: DT Rules	DT	Rule 20.7.0.3 currently reads: 85cc 2 Stroke & 150cc 4 Stroke, Standard & Big Wheels, OEM MX Frame 11-U13 yrs, 13-U16 yrs The Commission recommends that this rule be amended to read: 85cc 2 stroke & 150cc 4 stroke Standard wheel 11 to U13 85cc 2 stroke & 150cc 4 stroke Big wheel 11 to U13 85cc 2 stroke & 150cc 4 stroke Standard wheel 13 to U16 85cc 2 stroke & 150cc 4 stroke	The Board have endorsed this recommendation.	-	-	-

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			Big wheel 13 to U16				
BR1121	Item for Decision: DT Rules	OM	<p>The Dirt Track Commission state that the 50cc Auto (7 to under 9 yrs) was deleted from 20.7.0.3 and 21.6.0.3 as an oversight by the Commission. This means that this class of riding cannot actually take place across the country.</p> <p>The Dirt Track Commission is seeking endorsement by the Board for this to be sent out as an Information Bulletin saying that the classes are added immediately to this table</p>	The Board have endorsed this recommendation.	-	-	-
BR1122	Item for Decision: DT Rules	OM	<p>The DT Commission included a class in the 2010 MoMS (same GCR's as above) which is 85cc 2-stroke & 150cc 4-stroke, Standard and big-wheel OEM MX frame, Junior Girls. The reason for this is to try and fill a grid instead of splitting this into multiple age groups.</p> <p>Rule 12.16.0.3 c) states that <i>'unless otherwise permitted in writing by the RCB, for any event there must be no greater age variation between competitors than 4 years'</i>. As such, anyone planning to run this class needs a letter to do so from the RCB. Am seeking the Board to confirm that either this should be the case or that an information bulletin go out saying this category has dispensation from rule 12.16.0.3 c) so that letters to RCB do not need to be written every time a club wants to run it.</p>	The Board have not endorsed this recommendation.	-	-	-
BR1123	Item for Decision:	CEO	It is requested that the Board decided	The Board have decided that this item will be	-	-	-

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	ELF Fuel		whether BLK07 complies with rule 12.9.5.1.	held over until the next Board Meeting. Until a decision is made as to whether ELF Fuel complies with 12.9.5.1, ELF Fuel will be accepted.			
BR1124	Item for Decision: Mini Licence	SCB	The State Managers recommend the following: <ul style="list-style-type: none"> • A single capitation regime should cover the Recreational and the Mini licence types as they are simply the same licence type for riders over 16 and under 16. • A single line item in the MA capitation return should note Recreational/Mini and the capitation schedule should be the same as the existing Recreational Licence. <p>It is further requested that the Board determine a consistent price.</p>	Held Over due to time constraints.	-	-	-
BR1125	Item for Decision: Dispensation Request	CCM	It is recommended that Zac ZanESCO be granted a dispensation to compete in the 80cc/150cc Junior Road Race class in 2010.	Held Over due to time constraints.	-	-	-
BR1126	Item for Decision: Machine Capacity	CCM	The MA Dirt Track Commission is requested that the capacity be raised back to 85cc.	Held Over due to time constraints.	-	-	-
BR1127	Item for Information: Road Race Commission Minutes	RR	The recent Road Race Commission minutes were distributed for information.	Information only.	Received.	-	-
BR1128	Item for Information: National Officials Committee Minutes	NOC	The recent National Officials Committee minutes were distributed for information.	Information only.	Received.	-	-

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BR1129	Item for Information: Speedway Commission Minutes	SC	The recent Speedway Commission minutes were distributed for information.	Information only.	Received.	-	-
BR1130	General Business	All	General Business items were discussed.	No General Business Items were discussed.	-	-	-
	Next Meeting	All	The next meeting will be held on 24th March 2010	Information only.	Received.	-	-

Meeting closed at 5.31pm.

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ACTION LIST
BOARD MEETING – 3 FEBRUARY 2010

Item No.	Action Item	Description	Responsible Officer	Date Raised	Date Due	Update
EX4947	CEO Report	<p><u>Australian Superbike Championship</u> D. White stated that there have been concerns expressed as to whether the championship will take place in 2010.</p> <p>D. White is to speak with Y.Konsky on his intentions to promote the championship in 2010 ASAP.</p>	D.White	11/12/09	24/12/09	
EX4948	Williams Event Management	K.Williams raised the issue of his contract. D. White stated that this will be finalised by Christmas 2009.	D.White	11/12/09	24/12/09	
EX4953	Report – Manager Risk & Compliance	<p>K.Firth to follow up on the tribunal process for the Gardner complaint.</p> <p>The policies and procedures referred to the Board with the report have been noted.</p> <p>In reference to the Extreme Weather policy put forward, the Board stated that feedback is to be obtained from the States by the end of February. Feedback also from NOC.</p>	<p>K.Firth</p> <p>C.Lawrence</p>	11/12/09	24/12/09	<p>This item has been actioned. R. Martin has been made aware of and is making this item a priority.</p> <p>C.Lawrence advised 22/12</p>
EX4956	MA Insurance Limited	D. White to query the recording of the MAIL loan in the MAIL Accounts.	D.White	11/12/09	24/12/09	
EX4962	Item for Discussion: Timing Devices	<p>D. White presented to the Board proposals put forward by Timing Companies.</p> <p>The Board to discuss the possibility of a national process and policy for the use and adoption of timing devices.</p>	D.White	11/12/09	March 2010	

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		This item is to be added on the Agenda for the March 2010 Council Meeting.				
EX4967	General Business	<u>Oran Park Airfence</u> D. White to follow up on the Oran Park airfence.	D.White	11/12/09	24/12/09	
EX4970	Business Arising: SCBs responses due to Commission Minutes(EX4816)	MNSW expressed their annoyance at this comment by the Commission. It was stated further that the minute template does not allow for SCB responses. It was decided that a proforma be developed for the Commission Minutes to include a comments column to allow for the SCBs to comment. R. Martin has been advised of this and a draft proforma will be provided at the next meeting Held Over due to time constraints.	R. Martin	11/12/09	24/12/09	
EX4971	Business Arising: World Moto-Trials Championship round. Australia. 2010 (TL474) (EX4824)	D. White stated that this is unlikely to occur in 2010 and will most likely occur in 2011. D. White to provide a verbal update at the next meeting. Held Over due to time constraints.	D.White	11/12/09	3/2/10	
EX4972	Business Arising: Survey of licence holders and interested parties. (WO112) (EX4832)	The Commission wish to devise and send out a survey to women licence holders to identify why women do & don't participate. This survey would also be put on the MA website for responses. The Board have endorsed this recommendation. R. Martin to action. This item has been held over until February 2010. Held Over due to time constraints.	R. Martin	11/12/09	24/12/09	
EX4973	Business Arising:	A discussion has taken place with Graham	C. Lawrence	11/12/09	24/12/09	

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	Safety Committee (EX4775)	<p>Fountain and Claire Lawrence has met with a CAMS representative. There remains an intention to form a joint committee, however this may take some time to put in place due to Claire being new to the position and the urgency of other priorities.</p> <p>Held Over. A further update is to be provided at the next meeting.</p> <p>Held Over due to time constraints.</p>				
EX4974	Business Arising: Riders Rights Terms of Reference (EX4539)	<p><u>Riders Rights Terms of Reference</u></p> <p>D. White stated that there is no reason the amendments discussed by the Board cannot be put in place as the Terms of Reference for the committee. This item is to be actioned by the next meeting.</p> <p>Held Over due to change in the administration of the Riders Division. A further update is to be provided at the February 2010 meeting.</p> <p>Held Over due to time constraints.</p>	D.White	11/12/09	3/2/10	
EX4975	Business Arising: Licensed Measurers (EX4540)	<p>D. White advised that he has spoken to D.Rumble and the course has been planned and a copy is to be forwarded to the MA Office. D. White to follow up.</p> <p>Held Over due to time constraints.</p>	D.White	11/12/09	3/2/10	
EX4976	Business Arising: Uniforms (EX4541)	<p>A.Weiss has advised that he will gain final sign off this week and the order will be processed prior to Christmas.</p> <p>A further update is to be provided at the next meeting.</p> <p>Held Over due to time constraints.</p>	A.Weiss	11/12/09	3/2/10	

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EX4977	Business Arising: Speedway Minutes (EX4844)	<u>Speedway Minutes</u> D. White advised that a draft set of minutes have been collated and they will be distributed by the end of the year. A further update is to be provided at the next meeting. Held Over due to time constraints.	D.White	11/12/09	3/2/10	
EX4978	Business Arising: Memo: Claire Lawrence re: Complaint (EX4926)	The Board endorsed for this to go through the Tribunal process. D. White to arrange this ASAP. K. Firth to follow up on this item ASAP. Held Over due to time constraints.	K.Firth	11/12/09	3/2/10	
EX4981	Business Arising: MA Insurance Limited (EX4956)	D. White to query the recording of the MAIL loan in the MAIL Accounts. Held Over due to time constraints.	D.White	11/12/09	3/2/10	
EX4982	Business Arising: Timing Devices (EX4962)	This item is to be added on the Agenda for the March 2010 Council Meeting. Held Over due to time constraints.	D.White	11/12/09	3/2/10	
EX4953	Business Arising: Report – Manager Risk & Compliance	K.Firth to follow up on the tribunal process for the Gardner complaint. The policies and procedures referred to the Board with the report have been noted. In reference to the Extreme Weather policy put forward, the Board stated that feedback is to be obtained from the States by the end of February. Feedback also from NOC.	K.Firth C.Lawrence	11/12/09	24/12/09	This item has been actioned. R. Martin has been made aware of and is making this item a priority.
EX4956	Business Arising: MA Insurance Limited	D. White to query the recording of the MAIL loan in the MAIL Accounts.	D.White	11/12/09	24/12/09	

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	(EX4956)					
EX4967	Business Arising: General Business (EX4967)	<u>Oran Park Airfence</u> D. White to follow up on the Oran Park airfence.	D.White	11/12/09	24/12/09	D. White advised 22/12
EX4983	CEO Report	<u>March Meetings</u> The Board have requested that quotes be obtained for meeting venues in Geelong with the aim of having the Board/Council meeting in Geelong to allow for a Barrabool inspection. Should the March Meetings be moved to Geelong, K.Firth was instructed to reschedule the meeting with CAMS.	K.Firth	3/2/10		
EX4991	Financial Reports	<u>MA Budget</u> The Board would like a revised budget to be received prior to the next Council Meeting.	J. Nind	3/2/10	18/2/10	
EX4992	MA Insurance Limited	D. White advised the following: <ul style="list-style-type: none"> There is a possibility of MAIL expanding its business to include race and classic/collector bike fire and theft insurance in addition to transportation insurance. D. White stated that a paper will be distributed next week. 	D. White	3/2/10	10/2/2010	
EX4997	Attendance at National Championships	It was decided that K. Firth is to draft a roster for presentation at the next Board Meeting	K.Firth	3/2/10	1/3/10	