

## Board of Directors Report- Final

Report of the Board of Directors meeting held at Motorcycling Australia on Monday 27<sup>th</sup> June 2011.

**PRESENT:** Stephen Foody President (Chair)  
John Tisdale Vice President  
Lyal Allen Director  
Ray Jonkers Director

**In Attendance:** Jamie Nind Finance & Administration Manager (partial attendance)  
Tina Alderman Administrator

### Apologies: David White

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Rationale / Consultation	Lead	Action Date
BR1516	Welcome/Apologies	SF	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR1517	Confirmation of Minutes	SF	Minutes of the meeting held on 16 <sup>th</sup> May 2011 were distributed for reference.	Received.	-	-	-
BR1518	CEO Report & Teleconference	CEO	Written and verbal reports were provided.	<p><b>Directors Induction Manual</b> The document has been reviewed and updated where possible in a purely administrative way. There are some policy documents, in particular Governance Policy and the Communications Review which needs review, some of these tasks can be undertaken internally, time permitting.</p> <p><b>Strategic Plan</b> The Strategic plan was originally for the years 2008, 2009 and 2010, it was extended for</p>	-	-	-
					Board agrees Strategic Plan has to take priority; CEO to investigate whether this can		

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				<p>another year to include 2011 for economic reasons. The organisation is required to have a plan under the funding agreement with the Australian Sports Commission, it is also best practice to have one. The current plan is certainly the first one adopted by MA where there has been considerable commitment to regularly monitor performance under the plan. For a plan to be in effect from January 2012, work needs to start very soon If consultants are to be considered there would need to be a sourcing period (1-2 months). Cost would be approximately \$30,000- \$50,000. Financially things will be very tight for this year.</p> <p><b><u>Committee Review</u></b> The need for a small group (3)? Including Board representation, to be able to meet in conjunction with a board meeting. However July and August meetings are now already of 2 days duration.</p> <p><b><u>Commissions</u></b> The first meeting cycle has been completed. Considerable effort has been put into developing the minutes and they are of a much higher quality than provided in the past.</p> <p><b><u>Tailem Bend</u></b> Chris Hall has resigned from the company formed to manage the project. Tim Siebert is the chairman of the company. The concept is great. The planning, project management and funding are each massive tasks.</p> <p><b><u>Licence Figures</u></b> The May figures are yet to be analysed with previous months, however they are not looking good.</p> <p><b><u>Junior Speedway Teams Final</u></b> I will be corresponding with the FIM regarding this matter and it will be best dealt by both our Manager Craig Boyce and the FIM. I</p>	<p>be done in house.</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p>		

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				<p>imagine it will be a topic at the June FIM Board meeting.</p> <p><u>Teleconference with Mike Hammond</u> Mike Hammond has written to worksafe on three occasions and has received only one response back saying they are considering issues raised and will contact us to discuss.</p>			
BR1519	Report – Manager Finance and Administration	MFA	Written report provided for.	Received.	Information only.	-	-
BR1520	Report – Operations Manager	OM	Written report provided for	Received.	Board queried if the photos from HBBB on the website can be enlarged	OM	20/07/2011
BR1521	Report – Commissions and Committees Manager	CCM	Written report provided for	Received.	Board raised the question if we have asked for applications for new Quad committee. Board endorsed the existing Quad Committee as a commission until the end of the current term.	-	-
BR1522	Financial Reports	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> <li>Profit &amp; Loss with Budget Analysis to May 2011. Profit &amp; Loss with Budget Analysis 2011</li> <li>Balance Sheet as at May 2011. Accounts Payable/Receivables as at May 2011.</li> </ul>	Received.	<p>MFA to update incorrect allocations of HBBB. MFA to look at summarising financial report for easier understanding.</p> <p>Board has requested a full report on debtors outlining what recovery action is being undertaken. The Board recognises the lack of any income from Barrabool.</p>	MFA	20/07/2011
BR1523	MA Insurance Limited	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> <li>Cash Statement Mail May 2011.</li> </ul>	Received.	Ray Jonkers requested HIH interest from matured balance funds to be put on July's Board meeting agenda for discussion.	CEO	20/07/2011
BR1524	Licence Statistics	OM	Licence Statistics for May 2011 were provided.	Received.	Information only.	-	-

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BR1525	Website Statistics	OM	Website statistics for May 2011 were provided.	Received.	Information only.	-	-
BR1526	Strategic Plan	OM	A Strategic Plan update for May 2011 was provided.	Item 1.5 – The Board has endorsed this item, and recommended that a Membership and Development committee be formed.	Information only	-	15/07/2011
BR1527	Item for Decision Venue Standard wording for document	RM	-	Received	The Board has endorsed this wording. RCM to put a change/ amendment form in place resembling the GCR's.	RCM	-
BR1528	Item for Decision Re appointment of Beach Thomas	CEO	Beach Thomas has resigned from the Board due to work commitments.	Received.	The Board would like to thank Beach Thomas for his valued contribution and service for the past 8 years. The Board will put forward recommendations for the replacement of Beach Thomas at July's Board meeting.	Board	20/07/2011
BR1529	Item for Decision Mark Lukisch be appointed as Chairman of Motocross	CEO	-	Appointment Mark Luksich as Chairman of the Motocross Commission.	Board has endorsed this appointment. Applications need to be sent out for nominations for the replacement of John Tisdale. Letter to be sent to Mark Luksich appointing him as Chairman of Commission	CCM	ASAP
BR1530	Item for Decision Resignation of Jim Scaysbrook as Chairman of Museum & Heritage Committee – appointment of new Chairman	CEO	-	Appointment Ron Kivovitch as Chairman of Museum and Heritage Committee.	Board has endorsed the appointment of Ron Kivovitch as Chairman of Museum & Heritage Committee. Letter to be sent to Ron Kivovitch confirming his appointment as Chairman. The Board would like to thank Jim Scaysbrook for his valued contribution and services.	CCM	ASAP
BR1531	Item for Decision Lyn Pell to be appointed to the Museum & Heritage Committee	CEO	-	Board has recommended that a letter be sent to the Chairman and committee members requesting that an additional resource be appointed (Lyn Pell) to the Museum & Heritage Committee.	-	CEO	20/07/2011
BR1532	Item for Decision Approval of CQ Minimoto Inc to run the Australian Minimoto/ Minimotard championship in Gladstone	OM	2012 Australian Championship Meetings Application to Host Australian Minimoto/ Minimotard Titles 2012	The Board has endorsed this application	-	-	-

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BR1533	Item for Decision Norton Rose variation of agreement	CEO	-	The Board has endorsed this application.	-	-	-
BR1534	Item for Decision Approval of the trail & Enduro Motorcycle Club of WA to run the 2013 A4DE	OM	Application to Host 2013 A4DE in Western Australia	The Board has endorsed this application	-	-	-
BR1535	Item for Decision Approval for Phillip Island to run the 2011 – 6 hour	OM	Phillip Island Circuit are interested in taking over the event and promoting it themselves as the Australian Endurance Road Race Championship	The Board has endorsed the Phillip Island Circuit to run the event for this year. With the understanding that expressions of interest will be sent out next year for future events. OM to draft confirmation letter requesting further details including prize money, classes.	-	OM	ASAP
BR1536	Item for Discussion Recreational licencing concept	DK	-	Received	President to contact Ivan Golding Letter to be sent to Darrell Knight informing him the matter has been referred to MSA	President PA	ASAP
BR1537	Item for Information Letter received by Ken & Debbie Bowen	CEO	-	Received	Information only	-	-
BR1538	Board Correspondence		-	-	-	-	-
BR1539	Business Arising: Financial Reports (EX5428)	BA	D. White to check the amount of income for the media services provided by MA to the Australian Motocross Championship.	CEO to action	To be carried over to July's Board Meeting	-	-
BR1540	Business Arising: National Branding (EX5531)	BA	This item is to be referred to the State Managers Meeting in 2011. A further update to be provided following this meeting.	Received.	Council and Board has endorsed this item, to be referred to the State Managers Meeting	-	-
BR1541	Business Arising: Appeal Fees (EX5333)	BA	It was recommended that rule 12.3 be changed to read:  Protest Fee: \$70.00 Appeal fee (to SCB) \$750 Appeal fee (to MA) \$2000	This item has been deferred to the August Board Meeting.	-	Board	August 2011

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			The Board have deferred this item for consideration with the rule changes for 2012.				
BR1542	<b>Business Arising:</b> Licence figures an exhaustive review of the budget needs to take place (EX 5548)	CEO	-	-	To be addressed at July's Board meeting	Board	July 2011
	<b>General Business</b>	All	General Business Items were discussed.	Rob Smith gave a briefing regarding the meeting with AMC on the 21 <sup>st</sup> July 2011	-	-	-

The meeting closed at 4.10pm

Distribution:  
Board of Directors

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