

Board of Directors Report – Final

Report of the Board of Directors meeting held at Best Western Airport Motel and Convention Centre, 33 Ardlie Road Attwood on the 14th May 2012.

PRESENT:

Stephen Foody	President (Chair)
John Tisdale	Vice President
Ray Jonkers	Director
Lyal Allen	Director
Bob Kershaw	Director
Stuart Strickland	Director
David White	CEO
Derek Rumble	Councillor
Ian Jordon	Councillor

In Attendance: Tina Alderman Administrator

Apologies: Nil

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BR1873	Welcome/Apologies	SF	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR1874	Confirmation of Minutes	SF	Minutes of the meeting held on 18 th April 2012 were distributed for reference.	Received.	-	-	-
BR1875	Business Arising: Sporting Pulse (EX 5636)(EX5853)	BA	Board requires document on cost of Sporting Pulse CEO to organise. Board to request Andrew Weiss to put	Board still require accurate costing on Sporting Pulse.	Costing to be provided by 30 th May 2012 OM hesitant to re- schedule Swedish		30/05/2012

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	(EX5898)		a proposal together to fix on going issues. CEO to organise on line presentation from Swedish company for D Gatt & A Weiss. D Gatt & A Weiss to present their findings to the Board on the AKA system/ data base.	Swedish Company presentation did not eventuate due to technology failures. CEO to re schedule presentation.	presentation due to logistics. Email has been sent to D Gatt & A Weiss requesting report on AKA System		
BR1876	Business Arising: Strategic Plan (EX 5630)(EX5854) (EX5899)	BA	Reg Crawford from the Lonsdale Group is working on planning document, should be finalised after March's Council meeting. B Kershaw stated the following would need to be addressed at the Council meeting <ol style="list-style-type: none"> 1) A National body is needed 2) What form should it take 3) What are their responsibilities 4) Resourcing 5) Are there other structures that MA could adopt 6) Purpose of our existence is to make it easy for people to ride. 7) Constitution is in place and sets out the roles of council, SCB's and MA it was put in place by Council. 	Board to rank their top 9 items later in the day to be addressed at the Council meeting.	-	CEO	May 2012
BR1877	Business Arising: Review of all committees and commissions (EX5630) (EX5855) (EX5900)	BA	A review panel is to be set up in Jan 2012. Overview documented was presented at Decembers Board meeting. Board has requested CEO to continue with weekly briefing notes Any conflict of interest issues are to be addressed at this Commissions review. Board has endorsed the same policy be used as is used by the FIM, at the beginning of a meeting the question is asked if anybody has a conflict of interest, if there was the person would exit the room whilst the	This item has been deferred.	CEO's weekly briefing notes to continue.	CEO	2012

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			decision was being made				
BR1878	Business Arising: CEO Report VCAT Hearing (EX5661) (EX5856) (EX5901)	BA	CEO to organise meeting with industry for proposed ATV safety training to be held at Barrabool. CEO to organise meeting for end of May first week of June 2012	Not discussed.	Letter from CEO to be sent to Industry Heads by 30 th May advising them of meeting date (list previously supplied by S Strickland)	CEO & S Strickland	30 th May 2012
BR1879	Business Arising: Licence Review Committee (EX5710) Industry Meeting (EX5743) (EX5859) (EX5903)	BA	Board has referred this item to Council. S Strickland to help with strategy to get industry working on this together, a meeting is to be set up with Rhys Griffiths. Discussion took place regarding a licence membership should be given away on the purchase of any new motorcycle. S Strickland to draft letter to invite FCAI members and broader industry groups including Peter Alexander to attend a one day conference. CEO to send recommendation letter to all entities for a joint meeting to coincide with Aprils Board meeting, venue TBA. S. Strickland sent draft letter and address's to CEO reference a proposed meeting at MA with manufacturers / distributors to discuss a closer working relationship. CEO suggested the letter be sent directly from MA as not all manufacturers/ distributors are members of FCAI. A copy will be sent to Rhys Griffiths (Motorcycle Manager FCAI) for his reference.	CEO to organise industry meeting in 6 to 8 weeks' time with 2 Board members present to discuss the progress of Supercross. A further industry development meeting with all Board members and industry leaders (including Japanese MD's) to be organised for a date in September with a 3.00pm start followed by dinner. S Strickland to put an agenda together.	Date will be advised by 30 th May 2012.	CEO & S Strickland	June & September 2012
BR1880	Business Arising: Worksafe Investigation (EX5682) (EX5860)	BA	Safe Work Australia is working on document with frequently asked questions and answers. RCM to review licencing process and	Safe work document is a work in progress. Process and guidelines will stand up to	-	RCM & PA	August 2012

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	(EX5904)		<p>track standard guidelines to ensure they will stand up to scrutiny.</p> <p>RCM to develop a National document for workplace site induction.</p> <p>RCM to develop an audit system for track inspection to be briefed by CEO.</p>	<p>scrutiny, Audit process to be developed.</p> <p>RCM to break down the National workplace site induction manual into the following categories:</p> <p>Track side officials induction Site induction Clerk of course induction Manual to be sent to R Jonkers for perusal then SCB's for comment.</p> <p>National Managers are in agreement that an independent auditor for track inspections needs to be appointed for Championships. How to proceed with this recommendation is to be put on as an agenda item at the next National Managers meeting scheduled for the 8th June 2012</p>			
BR1881	Business Arising: AON summary of Statutory Liability proposal (EX 5721) (EX5861)(EX5905)	BA	Proposal is with AON at present, quotation expected by next Board meeting.	Proposal still with AON's Jeremy Gray	-	CEO	June 2012
BR1882	Business Arising: IEG Contract (EX5862)(EX5906)	BA	CEO to ask both parties for a proposal on marketing opportunities.	CEO has made contact with both parties, meeting should take place within 2 weeks.	Meeting will take place on the 24 th May 2012	CEO	24/05/2012
BR1883	Business Arising: Work Health and Safety Bill (EX5743) (EX5863) (EX5907)	BA	Board to continue to watch what eventuates in the State and Federal environments.	CEO met with Hon MP Hugh Delahunty last week at Maldon, it is unlikely that Victoria will be adopting the new act. A further meeting with Hon MP Hugh Delahunty will be arranged before the next Sports Minister meeting.	-	Board.	-
BR1884	Business Arising: Independent consultant (EX5925)	BA	An independent consultant be appointed by the board to review the MA administration to report to it. Board has endorsed the following as stage 1 of the process.	Board has approved Job briefs only will be uploaded to the web site due to privacy issues. An internal spread sheet of roles and responsibilities to be developed and sent to SCB's.	-	CEO MFA	June 2012

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			<p>1) Once job descriptions completed by MFA and CEO, staff are to sign off on their agreements</p> <p>2) CEO to report job descriptions to the Board.</p> <p>3) Job descriptions will be uploaded on the MA website.</p>				
BR1885	Business Arising: NOC Minutes (EX5931)	BA	To be deferred to June's 2012 Board meeting	Deferred to June 2012	-	Board	June 2012
BR1886	Business Arising: Succession Plan (EX5931)	BA	Board undertakes work on producing a position specification that details the necessary skills required for a replacement CEO when our existing CEO retires. Board has deferred this item to August 2012.	Deferred to August 2012	-	Board	August 2012
BR1887	Business Arising: Purchase of Eldee Velocette (EX5931)	BA	CEO to attempt to negotiate terms with vendor regarding purchase of the Eldee Velocette.	To be addressed in General Business	-	-	-
BR1888	CEO Report	CEO	<p>SUPERCROSS CHAMPIONSHIP A Heads of Agreement has been signed with IEG to promote this Championship for a period of three years with an option for a further three years. The 2012 Championship will be conducted in the months of September, October and November. Negotiations are progressing for a round of the Championship to be conducted in association with the MotoGP.</p> <p>AUSTRALIAN SUPERBIKE CHAMPIONSHIP CEO attended a meeting last week to discuss Superbike and Supersport rules. In attendance were John Redding representing Yamaha, Phil Tainton representing Suzuki, Paul Free representing Honda a person</p>	<p>Information only</p> <p>Information only</p>	-	-	-

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			<p>representing the independent teams, and Yarrive Konsky.</p> <p>AUDITOR CEO has reached agreement with Terrence Jasper to resign as auditor. He has completed a form 342 and forwarded it to ASIC. Pending this formality the AGM should be adjourned rather than closed as it allows the opportunity to finalise the appointment of a new auditor within the framework of the AGM.</p> <p>NEW SOUTH WALES MOTORCYCLE ALLIANCE – MOTORCYCLING VICTORIA CEO considers this to be a political matter outside of his involvement.</p> <p>SPORTING MOTOR CYCLE CLUB – SAVE BARRABOOL RIDERS ALLIANCE Whilst there are some members of the SMCC taking MA's stance seriously there are others who are not. Peter Ovens does have some supporters. As previously advised some within the club have sought legal advice and their legal adviser has been in touch with Lander and Rogers. It is unlikely MA will get a response within the timeframe requested in our letter other than an acknowledgement the matter is being considered.</p> <p>GCR 12.8.8.6 THIS RULE IS IN THE General Chapter and consequently applying to all disciplines is creating some concern particularly in relation to the forthcoming Classic Motocross</p>	<p>Information only</p> <p>To be addressed at Council Meeting</p> <p>Board has advised CEO to contact Lander & Rogers for advice on how to proceed.</p>	<p>-</p> <p>-</p> <p>-</p>	<p>-</p> <p>-</p> <p>CEO</p>	<p>-</p> <p>-</p> <p>Asap</p>
			<p>GCR 12.8.8.6 THIS RULE IS IN THE General Chapter and consequently applying to all disciplines is creating some concern particularly in relation to the forthcoming Classic Motocross</p>	<p>The Board has recommended the rule be suspended for the Classic MX meeting only. The Board has requested a report from the Steward on how many bikes competed. Report from Clerk of Course / Scrutineer on</p>	<p>GCR 12.8.8.6 will remain in place without alteration</p>	<p>CEO</p>	<p>Asap</p>

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			<p>Championship. The rule requires a guard to prevent fingers etc. becoming jammed between the lower chain run and the rear sprocket. It is a fairly logical rule and compliance should be easy. However it is one of those rules which may not have been properly communicated and is a further example of the dangers of a general chapter. The Board should be giving consideration to delaying the implementation date until 1/1/2013.</p> <p>AUSTRALIAN SPEEDWAY SIDECAR CHAMPIONSHIP This Championship was abandoned last Sunday evening. It was being promoted at Maryborough in Queensland. After a successful night for qualifying on the Saturday evening and a successful practice on the Sunday afternoon, track preparation went wrong late on the Sunday which resulted in the track being unrideable. At this stage we have asked for a report from the referee, the promoting club, the riders involved and Ivan Golding who was at the meeting. The CEO has received several letters of complaint. The appointment of an inspector may be warranted.</p> <p>ABSENSE The CEO will be away from the office from Monday 18th June returning on Friday the 20th July. The CEO will be attending a FIM Board meeting and the MAIL Board meeting as well as taking some leave.</p>	<p>how many bikes did not comply with rule.</p> <p>Board has advised to defer decision on re run until all reports have been received. CEO to send letter to Commission asking them to re consider location and that conflict of interest is avoided. CEO to organise press release advising event/ Championship will be re-run with date and venue to be advised pending investigation.</p> <p>Information only</p>	-	CEO & CO	Asap
BR1889	Staff Report	CEO	Verbal report provided.	Received.	Information only	-	-
BR1890	Financial Reports	MFA	The following reports were submitted to the Board for review:	Board has requested front page brief on the financial position to be accompanied with the	Information only	MFA	-

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			<ul style="list-style-type: none"> Profit & Loss with Budget Analysis to April 2012. Profit & Loss with Budget Analysis 2012 Balance Sheet as at April 2012. Accounts Payable/ Receivables as at April 2012. Cash flow report 	financial reports. MFA to send a revised copy of the cash flow report to the Board. MFA to departmentalise the following in reports Riders Division Barrabool HBBB			
BR1891	Report –Finance and Administration Manager	MFA	Written and verbal report provided.	Received.	Information only	MFA	-
BR1892	Report – Risk & Compliance Manager	RCM	Written report provided.	Received.	Information only	-	-
BR1893	Report – Operations Manager	OM	Written report provided.	Received.	Information only	-	-
BR1894	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> Cash Statement Mail for April 2012. 	To be sent to the Board of Directors.	Information only	PA	May 2012
BR1895	Item for Information: Boards top 9 items for Strategic Plan	CEO	All responses were received previously from Board members, responses were collated.	The Boards top 9 items for Strategic Plan to take to the Council meeting are as follows: <ol style="list-style-type: none"> 1) Database that fulfils the needs of MA, SCBs, Clubs and Membership. 2) Achieve organisational structure acceptable to stakeholders. 3) Retention and expansion of membership base 4) National Branding 5) Coaching 6) Retention, expansion & development of ride venues and secure existing 7) Lessen the impact on the environment and provide the safest possible 	Information only	CEO	-

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				environment for all participants, spectators, volunteers, employees and officials and enforce protection. 8) Create new income streams for MA/ SCB's. 9) Increase riding opportunities for members.			
BR1896	Item for Discussion: Extra income streams	Board	Licence Committee's model was discussed.	Board to raise the following at the Council meeting on the 15 th May 2012. 1) WA would have to agree to trial model 2) States would have to agree to indemnify them 3) Standard document be prepared for all National Managers 4) Need for an in principle agreement	-	SF	May 2012
BR1897	Item for Decision: Trials Commission's Recommendations for Trial des Nations	ITO	Team Manager: Mr Phil Whittle Men's Team: Tim Coleman Kyle Middleton Neil Price Boyd Willcocks Women's Team: Ina Halls Felicity Harvie Kristie McKinnon	Received. Team selections to be presented to the Board as items for information as long as teams have been selected in accordance with procedures.	-	-	-
BR1898	Item for Decision: Email received from Classic MX Commission	CMX	Email received from Classic MX Commission regarding effectiveness of R McDonald	CEO to contact R McDonald to discuss.	-	CEO	May 2012
BR1899	Items for Information: Peter Kitto resignation	PK	Due to health problems Peter Kitto has submitted his resignation from the Motocross Commission.	Received. Board has endorsed nominations be called for the Motocross Commission.	-	CEO	May 2012
BR1900	Item for Information: Jennifer Ballard resignation	JB	Due to other commitments J Ballard has resigned from the Women's Commission.	Received.	-	-	-

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BR1901	Strategic Plan	-	-	To be addressed at the AGM	-	-	-
BR1902	Licence Statistics	OM	Licence statistics for April 2012 were provided.	Received.	Information only	-	-
BR1903	Website Statistics	OM	Written report provided for April 2012.	Received.	Information only	-	-
BR1904	General Business	CEO	<p>Purchase of Eldee Velocette</p> <p>Drug testing – discussion took place on the need to perform more drug tests.</p> <p>Fuel Additives – discussion took place on fuel additives</p>	<p>Board has endorsed the purchase of the motorcycle</p> <p>Information only</p> <p>Information only</p>	-	CEO	Asap

Next Board meeting will be on the 6th June 2012.

The meeting closed at 2.45pm

Distribution:

Board of Directors

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