



147 Montague Street
P.O. Box 134
South Melbourne
Victoria 3205

Phone (+61-3) 9684 0500
Fax (+61-3) 9684 0555
Internet: www.ma.org.au
Email: mail@ma.org.au

ABN 83 057 830 083

Supported by



Australian Government
Australian Sports Commission

Board of Directors Report – Final

Report on the Board of Directors meeting held at Motorcycling Australia, 147 Montague Street South Melbourne on the 6th June 2012.

PRESENT:

John Tisdale	Vice President
Ray Jonkers	Director
Lyal Allen	Director
Bob Kershaw	Director
Stuart Strickland	Director
David White	CEO

In Attendance: Tina Alderman Administrator

Apologies: Stephen Foody President
Darryl Hiddle Councillor

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR1905	Welcome/Apologies	JT	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR1906	Passing of Peter Kitto	JT	The Board notes with great regret the recent passing of Peter Kitto. Peter made a valuable contribution to motorcycling, not only in his home state of Tasmania where he was a life member of MTAS and the Launceston Motocross Club but also nationally. Peter was a member of the MTAS executive from 1995. In 2004 he took on the role as President. He also served as a member of the MA National Council for 7 years and recently took up a position on the MA Motocross Commission. The Board extends its deepest sympathy to Peter's wife and family.	-	-	-	-

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR1907	Strategic Plan discussion	JT	<p>Item 1) Governance paper to be finalised by Bob Kershaw and forwarded to SCB's progressively as finalised. First stage will be a preamble and would be distributed within 30 days.</p> <p>Item 2) MA Constitutional changes, organisational structure, collection of duties for the entity.</p> <p>Item 3) Membership / retention / expansion</p> <p>Reg Crawford to continue to finalise and assist in construction of strategic plan and activities.</p>	<p>B Kershaw to finalise governance paper and forward to SCB's.</p> <p>Board resolved need to describe core activities of the MA organisation at all levels to determine roles and responsibilities on behalf of the organisation but not at the expense of the strategic plan.</p> <p>Board resolved the licence committee be renamed the membership committee with the prime responsibility of retention and expansion of membership. The committee will comprise of the current licensing committee. The committee will be invited to a Board meeting as soon as practicable. Stuart Strickland will assume the position of Chairperson upon his return from holidays.</p> <p>Board resolved July's Board meeting to be rescheduled to the 25th July with Reg Crawford in attendance for the day.</p>	-	BK	July 2012
BR1908	Confirmation of Minutes	JT	Minutes of the meeting held on the 14 th May 2012 were distributed for reference.	Received.	-	-	-
BR1909	Business Arising: Sporting Pulse (EX 5636)(EX5853) (EX5898)	BA	<p>Board requires document on cost of Sporting Pulse CEO to organise. Board to request Andrew Weiss to put a proposal together to fix on going issues. CEO to organise on line presentation from Swedish company for D Gatt & A Weiss.</p> <p>D Gatt & A Weiss to present their findings to the Board on the AKA</p>	<p>Board still require accurate costing on Sporting Pulse.</p> <p>Swedish Company presentation did not eventuate due to technology failures. CEO to re schedule presentation.</p> <p>Report received from Sub Committee. CEO to bring the Swedish system and write details</p>	<p>Initial cost of \$45,000.00 no penalty after May 2013.</p> <p>OM hesitant to re- schedule Swedish presentation due to logistics</p> <p>Email has been sent to D Gatt & A Weiss requesting report on AKA System</p>	-	30/05/2012

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			system/ data base.	to sub committee			
BR1910	Business Arising: Review of all committees and commissions (EX5630) (EX5855) (EX5900) EX5936)	BA	A review panel is to be set up in Jan 2012. Overview documented was presented at Decembers Board meeting. Board has requested CEO to continue with weekly briefing notes Any conflict of interest issues are to be addressed at this Commissions review. Board has endorsed the same policy be used as is used by the FIM, at the beginning of a meeting the question is asked if anybody has a conflict of interest, if there was the person would exit the room whilst the decision was being made	This issue is to be included in item 2 of the strategic priorities. Item 2 being achieve the organisational structure acceptable to stake holders.	immediate	Board	2012
BR1911	Business Arising: Licence Review Committee (EX5710) Industry Meeting (EX5743) (EX5859) (EX5903) (EX5938)	BA	Board has referred this item to Council. S Strickland to help with strategy to get industry working on this together, a meeting is to be set up with Rhys Griffiths. Discussion took place regarding a licence membership should be given away on the purchase of any new motorcycle. S Strickland to draft letter to invite FCAI members and broader industry groups including Peter Alexander to attend a one day conference. CEO to send recommendation letter to all entities for a joint meeting to coincide with Aprils Board meeting, venue TBA. S. Strickland sent draft letter and address's to CEO reference a proposed meeting at MA with manufacturers / distributors to discuss a closer working relationship. CEO suggested the letter be sent directly from MA as not all manufacturers/	CEO to organise industry meeting in 6 to 8 weeks' time with 2 Board members present to discuss the progress of Supercross. A further industry development meeting with all Board members and industry leaders (including Japanese MD's) to be organised for a date in September with a 3.00pm start followed by dinner. S Strickland to put an agenda together. Intergrate items EX5937 and EX5938 Agenda was accepted by the Board as proposed.	Date will be advised by 30 th May 2012.	CEO & S Strickland	June & September 2012

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
	(EX5943)		Board has endorsed the following as stage 1 of the process. 1) Once job descriptions completed by MFA and CEO, staff are to sign off on their agreements 2) CEO to report job descriptions to the Board. 3) Job descriptions will be uploaded on the MA website.	sheet of roles and responsibilities to be developed and sent to SCB's.	the opportunity to review all with at least one Board member prior to finalisation, upon completion and agreement areas of responsibility will be uploaded to website. To be reported to the Board at July's Board meeting.		
BR1915	Business Arising: Succession Plan (EX5931)	BA	Board undertakes work on producing a position specification that details the necessary skills required for a replacement CEO when our existing CEO retires. Board has deferred this item to August 2012.	Deferred to August 2012.	-	Board	August 2012
BR1916	Business Arising: Purchase of Eldee Velocette (EX5931) (EX5946)	BA	CEO to attempt to negotiate terms with vendor regarding purchase of the Eldee Velocette.	The CEO has indicated a valuation of the collection will take place by 31 st December 2012.	The Eldee Velocette has been acquired	CEO	31 st Dec 2012
BR1917	Business Arising: Supercross (EX5947)	BA	Dates still being finalised.	CEO to advise.	-	CEO	June 2012
BR1918	Business Arising: Australian Superbike Championship (EX5947)	BA	-	The CEO will prepare a report within 10 days on the structural changes within the Australian Superbike series. The CEO has reported he is in negotiations to gain access to the Eastern Creek Circuit for 2013 to be addressed at Septembers Board meeting.	-	CEO	June 2012 & September 2012
BR1919	Business Arising: Auditor (EX5947)	BA	CEO reached agreement with Terrence Jasper to resign as auditor. He had completed a form 342 and forwarded it to ASIC.	CEO reported that he has responded to requests for clarification and additional information from ASIC and is awaiting response.	-	CEO	June 2012
BR1920	Business Arising: MNSW Motorcycle Alliance (EX5947)	BA	CEO considers this to be a political matter outside of his involvement.	RD Manager to prepare action plan and strategy for national membership and activities. MNSW to provide response to the Strategic Forum on the continuation of the Alliance activities. MV to be followed up in respect to going to their Board to cease association with the Motorcycle Alliance.	-	CEO & RD Manager President	June 2012
BR1921	Business Arising:	BA	The Championship in Maryborough	The Board considered the options of re	-	CEO &	June 2012

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
	Australian Speedway Sidecar Championship (EX5947)		was abandoned due to track surface.	running the event at Maryborough or Kurri Kurri after discussion with Ivan Golding the Board endorsed the re running of the event at Kurri Kurri in September as recommended by the commission. The recommendations of the commission in respect to eligibility and the pairs championship was also agreed subject to final agreement from MNSW.		Speedway Commission	
BR1922	CEO Report	CEO	<p>Auditor Resignation There has been no further development. CEO is following up with Terence Jasper to see if there has been any outcome from the Permission to resign form that was sent to ASIC.</p> <p>Eastern Creek CEO initiated a telephone call to the CEO at Eastern Creek (Glen Matthews) enquiring about the possibility of access to the track following the redevelopment. The approach was with the intention of conducting a round of the ASBK at that venue during 2013.</p> <p>Workplace Harmonisation The Victorian Government have officially rejected this legislation. This has attracted little or no press and apparently happened on the 12th May. South Australia are still considering the legislation (with apparently significant changes) and it does not appear to be going anywhere in Western Australia. In that state it is being held up pending the finalisation of some OH&S issues in relation to the mining industry. This puts MA in a difficult situation particularly in relation to officials training. This matter needs to be discussed at the forthcoming Managers meeting.</p>	-	-	-	-

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			<p><u>Helmets</u> There are issues the Board need to resolve in relation to helmet standards. Traditionally Australia adopted AS1698 as a helmet standard for competition in Australia. Several helmets were being brought into the country which was not AS1698 certified but were good quality helmets accepted by the FIM. Consequently we approved helmets not stamped AS1698 as helmets that met FIM standard. That FIM standard included DOT approved helmets and at the time SNELL 2005. Subsequently the FIM dropped DOT as a standard claiming it is an inferior standard, the same as they dropped AS1698 many years ago. Suggestion: We need to have some leeway pending a complete review of our helmet standards. That review should be completed for inclusion in the 2014 rules.</p> <p><u>Moto Trials World Championship</u> This was a fantastic event and an absolute credit to the organisers – Trial's club of Victoria. It's received high praise from the attending FIM officials. Negotiations are commencing to have this event return in 2013. This will hopefully occur but it cannot be guaranteed and will depend largely on the attitude of the motorcycle manufacturers who were going to boycott this year's event.</p> <p><u>Promotion, Marketing etc.</u> Meeting was recently held with Kevin Williams. Yarrive Konsky could not attend due to a funeral, some of the</p>	<p>The Board has resolved to undertake a review on acceptable standards, pending the outcome of the review, Snell 2005 and DOT are approved for use.</p>		Board	-

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			<p>items discussed were:</p> <ul style="list-style-type: none"> • Logo – needs updating • Championship logo • Promotion /utilisation of stars eg: Craig Dock MA member 34 years • Pro racing promotion (like AMA) • Media licence / registration • Pro racing membership – Riders / Team Managers / Pit crew <p><u>MAIL</u> A matter involving a claimant Bunt is scheduled to be heard in the Newcastle court during the third week of June. This matter has involved a mediation conference which the CEO attended. Bunt claims and our offer were a long way apart at that conference. Since the setting of the date for the court case Bunt's legal representatives have come back with two offers of settlement both of which have been refused. However these offers of settlement are getting closer to what we offered at mediation.</p> <p><u>Strategic Plan / Constitutional changes</u> After some postulating the constitutional changes were approved at the AGM. Now that the Board has the responsibility for strategic direction and policy, a discussion needs to take place as to how this is to be carried out. Realistically the Board is time poor and the strategic direction and policy is going to take considerable time on a regular basis.</p>	<p>This item to be moved to the Strategic plan of branding.</p>			

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			<p>Possibly two / three days almost immediately and say two hours at each subsequent Board meeting.</p> <p><u>Property Ownership / Control</u> This was the topic of recent email exchange. It was noted in the emails as a good topic for Board discussion. How will this advance?</p> <p><u>Barrabool</u> Things are progressing reasonably well. Acoustic testing will take place during the next month. CEO will meet with the committee of the SMCC next week. On next Wednesday evening CEO has been invited by the residents to attend a "community" meeting CEO is sending a letter to the members of the SMCC who have objected to the application suggesting they withdraw their objection. CEO hopes to meet face to face with them next week.</p> <p><u>Moto 3</u> The ASBK is in Queensland this weekend. This will be the first race meeting for Moto3 bikes under the newly introduced regulations. There are some, not unexpected, teething difficulties, The OM will be in Queensland and the participants in the class will be requested to sign an agreement not to protest in relation to weight regulations and frame modifications. This was a logical and reasonable way forward.</p>				
BR1923	Staff Report	CEO	Verbal report provided.	Received.	Information only	-	-
BR1924	Financial Reports	MFA	<p>The following reports were submitted to the Board for review:</p> <ul style="list-style-type: none"> Profit & Loss with Budget 	Reports received. Board resolved due to the understandable shortness of time there may be some later queries to be directed to the MFA.	Information only	CEO	June 2012

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			Analysis to May 2012 <ul style="list-style-type: none"> Balance Sheet as at May 2012. Accounts Payable/ Receivables as at May 2012. Cash flow report 	CEO in the course of the next 2 weeks will provide an anticipated income and expenditure for McAdam Park.			
BR1925	Report –Finance and Administration Manager	MFA	Written and verbal report provided.	Received.	Information only	MFA	-
BR1926	Report – Risk & Compliance Manager	RCM	Written report provided.	Received.	Information only	-	-
BR1927	Report – Operations Manager	OM	Written report provided.	Received.	Information only	-	-
BR1928	Item for Decision: Steward appointments	NDO	-	Board has endorsed the following steward appointments. Alan Halley – 1 st July- Harvey Bay Dave Mills 6 & 7 th July – Taree Neil Brooks 15 th May – Barrabool Terry Wellstead 28 & 29 th July – Conondale Tim Sandford 29 th July - Appin	-	-	-
BR1928	Item for Decision: Exchange of Board minutes between MA & SCB's	SS	-	Refer Strategic Plan discussions	-	-	-
BR1929	Item for Decision: MA Job descriptions /OM PD and report	SS	-	Discussed under staff meeting	-	-	-
BR1930	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> Cash Statement Mail for May 2012. 	Received. Board requests copy of MAIL constitution and company details as contained in a company search.	-	CEO	July 2012
BR1931	Licence Statistics	OM	Written report provided for May 2012.	Received.	-	-	-
BR1932	Website statistics	OM	Not available	-	-	-	-

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR1933	Item for Discussion: Riders Division Review & submission from R Smith	RDM	-	This item was discussed in Business Arising.	-	-	-
BR1934	Item for Discussion: Licence committee recommendation that the option of a substantially reduced licence fee	JT	-	This matter is now referred to the strategic plan item number 3.	-	Strategic forum	-
BR1935	Item for Discussion: AKA database	JT	-	This matter is now referred to the strategic plan item number 1	-	Strategic forum	-
BR1936	Item for Discussion: Database that fulfils the need of MA, SCB's Clubs and Membership	SS	-	This matter is now referred to the strategic plan item number 1	-	Strategic forum	-
BR1937	Board correspondence April's SCB Minutes	SCB	-	<p>Received.</p> <p>Re: item A1294 in respect to the SCBs request for consistent available training approved by the NOAS, a standardised and national accreditation roll out the board requests a progress report in July.</p> <p>Re: item A1302 Board endorses the initiative in principle Board are seeking more detail in structure and strategy and report monitoring.</p> <p>Re: Item A1304 CEO will ensure the sub committees are informed.</p> <p>Re: item A1311 PA to find minutes declaring roles of National Managers.</p>	-	<p>NDO & NOC</p> <p>OM & MFA</p> <p>CEO</p> <p>PA</p>	<p>July 2012</p> <p>June 2012</p> <p>June 2012</p> <p>June 2012</p>
BR1938	General Business		Track inspections/ guidelines	Board seeks the assistance of the National Managers committee to recommend a resolution to the reality and or perception that there is a very poor adherence to track	-	NMC	August 2012

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			Strategic Planning Item 4 Branding	<p>guidelines in particular we wish to deal with the potential inappropriate use of TRA's. Please also comment on the potential use of audits.</p> <p>Board resolved as a first step of National Branding we identify those activities of examples of successful National Branding.</p> <p>Board resolved the next step is to take this list as a part of a presentation and request to the National Managers meeting seeking their input into formulation of National Branding strategy. IEG presentation be part of the next Board meeting.</p>		Board	July 2012
						Board	August 2012

Next Board meeting will be on the 25th July 2012.

The meeting closed at 4.30pm.

Distribution:

Board of Directors
SCB Managers
Commission & Committees
Ma Officials
Councillors
MA staff

File: A01.17.12
Doc: 24010940