

Board of Directors Report - Final

Report of the Board of Directors meeting held at the Airport Motel and Convention Centre, 33 Ardlie Street Attwood on Wednesday 21st March 2012

PRESENT: Stephen Foody President (Chair)
John Tisdale Vice President
Ray Jonkers Director
Lyal Allen Director
Bob Kershaw Director
Stuart Strickland Director
David White CEO

In Attendance: Tina Alderman Administrator
Partial Attendance: Jamie Nind Manager – Finance & Administration
Rob Smith Manager – Riders Division

Apologies:

Item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR1795	Welcome/Apologies	SF	The President welcomed those present and opened the meeting.	Received.	-	-	-
BR1796	Confirmation of Minutes	SF	Minutes of the meeting held on 7 th February 2011 were distributed for reference.	Received.	-	-	-
BR1797	Business Arising: Sporting Pulse (EX 5636)	BA	OM advised auto reminders have been set up. Problems occurring when moving from one discipline to another, rider will still get reminder for old discipline. Most states are sending out manual reminders.OM to contact SCB Managers to agree on universal email to be sent out with reminder by Sporting Pulse.	Board to request Andrew Weiss to put a proposal together to fix on going issues.	-	AW	ASAP

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			Board requires document on cost of Sporting Pulse. Sporting Pulse be put on Aprils agenda.				
BR1798	Business Arising: Strategic Plan (EX 5630)	BA	<p>Reg Crawford from the Lonsdale Group is working on planning document, should be finalised after March's Council meeting. B Kershaw stated the following would need to be addressed at the Council meeting</p> <ol style="list-style-type: none"> 1) A National body is needed 2) What form should it take 3) What are their responsibilities 4) Resourcing 5) Are there other structures that MA could adopt 6) Purpose of our existence is to make it easy for people to ride. 7) Constitution is in place and sets out the roles of council, SCB's and MA it was put in place by Council. <p>Board members were asked to send issues in dot point form to B Kershaw. S Strickland to help with presentation at council meeting</p>	To be addressed on Thursday 22 nd March meeting.	-	CEO	March 2012
BR1799	Business Arising: Review of all committees and commissions (EX5630)	BA	A review panel is to be set up in Jan 2012. Overview documented was presented at Decembers Board meeting. Board has requested CEO to continue with weekly briefing notes.	To be addressed at Aprils Board Meeting Any conflict of interest issues are to be addressed at this Commissions review.	-	CEO	April 2012
BR1800	Business Arising: CEO Report VCAT Hearing (EX5661)	BA	CEO to organise meeting with industry for proposed ATV safety training to be held at Barrabool.	CEO to initiate as soon as possible	-	CEO	asap
BR1801	Business Arising: CEO report Junior Road Racing (EX 5661)	BA	CEO had teleconference with Road Racing Commission, they have signed off on rule change. Teleconference will take place with	Any conflict or apparent conflict of interest issues are to be addressed at the Commissions review in April	-	CEO	April

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			Junior Commission later this week. Board suggested looking at the structure of the commissions to avoid any conflict or apparent conflict of interest issues.				
BR1802	Business Arising: NOC Minutes (EX5677)	BA	Lawrence Miller to organise teleconference with CEO and NOC within 30 days	This is referred to in items for decision	-	-	-
BR1803	Business Arising: Licence Review Committee (EX5710) Industry Meeting (5743)	BA	<p>Board has referred this item to Council. S Strickland to help with strategy to get industry working on this together, a meeting is to be set up with Rhys Griffiths. Discussion took place regarding a licence membership should be given away on the purchase of any new motorcycle. S Strickland to draft letter to invite FCAI members and broader industry groups including Peter Alexander to attend a one day conference. CEO to send recommendation letter to all entities for a joint meeting to coincide with Aprils Board meeting, venue TBA.</p> <p>S. Strickland sent draft letter and address's to CEO reference a proposed meeting at MA with manufacturers / distributors to discuss a closer working relationship. CEO suggested the letter be sent directly from MA as not all manufacturers/ distributors are members of FCAI. A copy will be sent to Rhys Griffiths (Motorcycle Manager FCAI) for his reference.</p>	CEO to send recommendation letter to all entities for a joint meeting.	-	CEO	asap
BR1804	Business Arising: Worksafe Investigation	BA	R Jonkers received email from Safework Australia who are happy to work with MA to develop specific	Safe Work Australia is working on document with frequently asked questions and answers.	-	RJ	-

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	(EX5682)		<p>questions that can be raised with State Regulators. R. Jonkers and C. Lawrence to develop a national document for workplace site induction. RCM to coordinate meetings with State authorities and SCB Managers. R Jonkers to send his report to S Strickland to send to Ken Phillips. Worksafe discussion to be put on Board agenda's every month. L Allen requested Worksafe issues be brought up at Council meeting for SCB Managers to reiterate to all volunteers etc. The importance of compliance with rules. S.Strickland sent Ken Phillip (Executive Director Independent Contractors of Australia) R. Jonkers report covering advice from Safework Australia. Ken Phillips is willing to meet with MA's CEO to discuss items of mutual interest if the CEO is interested.</p>				
BR1805	Business Arising: AON summary of Statutory Liability proposal (EX 5721)	BA	Board has endorsed CEO to fill out application to enable quotation.	Ongoing	-	CEO	-
BR1806	Business Arising: IEG Contract	BA	CEO to coordinate a meeting with K Williams and Y Kinsky to discuss marketing opportunities.	This has not eventuated. CEO to arrange	-	CEO	ASAP
BR1807	Business Arising: Work Health and Safety Bill (EX5743)	BA	<p>D Hiddle recommended MA produce a document regarding OH & S for workers and volunteers to sign off on. L Allen to write to Minister again to request meeting. CEO to make informal contact with friend of Moto GP's risk manager's friend in Worksafe Victoria. CEO to arrange meeting with Assistant Treasurer (Author of the media release advising delay of the bill). B Kershaw suggested a letter be sent</p>	Not discussed.	-	RCM R Jonkers	-

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			to State Authorities and Worksafe Victoria asking them to give a briefing on how as an organisation we can prepare ourselves. J Tisdale suggested we should be part of a large lobby group to raise the profile CEO made informal contact, which was handed to another party a telephone conversation took place.				
BR1808	Business Arising: Constitution regarding voting process (EX 5796)	BA	CEO to write to Ian Fullager to seek legal advice to clarify position on voting process, B Kershaw suggested Ian Fullager be present at AGM.	Letter was read out by CEO, clarifying voting process.	-	CEO	ASAP
BR1809	Business Arising: 2012 Draft Budget (EX5804)	BA	Draft budget presented. Budget to be tabled at the March Board meeting for adoption	Addressed in items for discussion	-	CEO	March 2012
BR1810	CEO Report	CEO	<p><u>Winton Fatality.</u> There was a serious incident on the Winton Circuit which resulted in the death of Phil Harrison. The matter was originally investigated by Worksafe Victoria and we (MA) challenged their authority for such an investigation. It is some months since the last letter from MA lawyers (Norton Rose) questioning their authority and a reply has not been forthcoming.</p> <p><u>Death Oscar McIntyre.</u> Oscar McIntyre, a 17 year old rider from Queensland was killed in a support race (Superstock class) at the World Superbike Championship at Phillip Island. A preliminary investigation has taken place including gathering reports from witnesses, officials and other participants. This was a particularly horrendous accident and MA have arranged counseling for approximately 60</p>	-	-	CEO	Ongoing

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			<p>officials and riders. <u>Junior Coaching, Log Books, Licence endorsement assessments.</u> Following receipt of a letter from a person by the name of Debi Simcox a teleconference was held with the Coaching Committee. Basically the committee raised the following matters: The addition of a new section to GCR3.8.0.2 which allows a Minikhana event to count as the annual competency testing and can be signed off by a steward. The committee disagrees with this and asks why they were not consulted prior to this rule amendment. The proposal to have an assessment only when a rider desires to change to a larger capacity machine rather than an annual assessment is also of concern. The Committee in principle are against this. Re: The proposal to have a licence endorsement and dispose of logbooks system. Whilst the Committee agrees with the licence endorsement to ease the administrative burden their initial response is to also retain the logbook system. There is some logic to their position and it is important they be consulted prior to a final decision being taken on the Junior Coaching Program.</p>	-	-	-	-
			<p><u>Officials Committee</u> A teleconference took place with the Officials Committee regarding putting forward two names to the</p>	-	-	-	-

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			<p>Board with a recommendation in relation to the position of steward at Australian Championships. Sandra Palmer, the Chairman of the Committee, accepted full responsibility for the situation and there was acknowledgement they would, in future, follow this requirement. There needs to be some further information supplied to the Committee.</p> <p><u>Voting – Annual Meeting</u> Response was received from Ian Fullager regarding the discussion at the most recent Council meeting whereby the idea was flagged regarding the concept of electing Board members by a show of hands. His response is self-explanatory. Regardless of what is decided the concept of a poll should never be removed from the constitution as there are sensitive matters which could arise from time to time whereby a poll would be critical for the voting process.</p> <p><u>Member Protection – Junior Road Racing.</u> Whilst the introduction of new rules may have clarified some technical issues the conflict within Victoria continues. This matter will only be resolved by mediation with an independent facilitator or by an actual hearing.</p> <p><u>Supercross.</u> Proposal to conduct the Australian Supercross Championship have been requested by the close of business on the 20th March. One party has requested an extension</p>	-	-	-	-

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			<p>until close of business on the 22nd March and that was agreed. The basis to submit the proposal was developed in consultation with the Chairman of the Motocross Commission. The Commission should have involvement in the decision making.</p> <p><u>Australian Superbike Championship.</u></p> <p>Meetings have taken place with Suzuki (Perry Morrison) and Phil Tainton in his capacity of Chairman of the Road Racing Commission. These were separate meetings. Further meetings will take place within the next week with the Manager of the Honda team and with Honda MPE. There will also be meetings with BMW, Yamaha and Kawasaki.</p> <p><u>Xenon Technologies.</u></p> <p>This company is developing an innovative warning system for motorcycle racing. Their pricing structure as outlined in the proposal has been rejected. A further meeting has taken place with the company representatives. They have been asked to look at other means of testing the technology and in the meantime we are looking at options of funding. A warning system operated by lights was one of the coroner's recommendations in relation to the death of Judd Greedy in Tasmania. The basic principle of the system is excellent but, at this stage, costs are prohibitive.</p>	-	-	-	-
BR1811	Staff Report	CEO	Verbal report provided.	Received.	Information only	-	-

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BR1812	Report –Finance and Administration Manager	MFA	Written and verbal report provided.	Received. Board has not endorsed capitalisation of Barrabool	Information only	MFA	-
BR1813	Report – Risk & Compliance Manager	RCM	Written report provided.	Received.	Information only	RCM	-
BR1814	Report – Operations Manager	OM	Written report provided.	Received.	Information only	OM	-
BR1815	Financial Reports	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> • Profit & Loss with Budget Analysis to February 2012. • Profit & Loss with Budget Analysis 2012 • Balance Sheet as at February 2012. • Accounts Payable/Receivables as at February 2012. 	Received.	Information only	MFA	-
BR1816	MA Insurance Limited	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> • Cash Statement Mail for February 2012. 	Received.	Information only	-	-
BR1817	Licence Statistics	OM	Licence Statistics for February 2012 were provided.	Received.	Information only	-	-
BR1818	Website Statistics	OM	Written report provided for February 2012.	Received.	Information only	-	-
BR1819	Item for Decision: Riders division future plans	RDM	Verbal Presentation by Rob Smith	Received .Board has recommended Riders Division target our members and other club members for membership. A percentage could be given to Clubs who sell RD membership. J Tisdale to introduce R Smith to NSW club contacts	Information only	J Tisdale	asap

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BR1820	Item for Decision: Licences endorsed for juniors in 3 categories	SCB	-	Board has endorsed this recommendation with the following changes Dirt Track to come under Of Road and Slider to go under Track	-	-	-
BR1821	Item for Decision: GCR Rule 3.8.0.3. amendment	CEO	-	Board has endorsed this recommendation with the following changes. The word discipline will be changed to category.	-	-	-
BR1822	Item for Decision: MRRDA request to run nippers and juniors road race classes together	CEO	-	Board has referred this item to the Road Race and Junior Commission for comment. CEO to arrange teleconference with commissions. Board has agreed in principle.	-	CEO	asap
BR1823	Item for Decision: State Manager Quarterly minutes	J. Tisdale	-	All SCB minutes to be presented at the following Board meetings to be signed off.	-	PA	-
BR1824	Item for Decision: 2012 Official appointments for MA National Championships	NOC	-	Refer back to NOC, two officials need to be nominated with one name put forward for recommendation. CEO to draft accompanying letter	-	CEO	Asap
BR1825	Item for Discussion: MA financial mini business plan / 2012 Budget and cash flow report	MFA	-	Received	Information only	-	-
BR1826	Item for Discussion: Sporting Pulse		Initial set up cost was \$45,000, there are no ongoing costs they make their money from advertising	Received	Information only	-	-
BR1827	Item for Discussion: Appointment of Supercross Promoter	J Tisdale	-	To be addressed Friday 23 rd March 2012 time permitting.	-	-	-
BR1828	Item for Discussion: Report on Commission and Committee	J Tisdale	-	PA to forward commission responses to Board members	-	PA	asap
BR1829	Item for Discussion: GH Beer loyalty program sponsorship promotion proposal	Brendon Radford	-	Received Board has not endorsed this sponsorship.	-	-	-

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BR1830	Items for Information: Recreational licencing concept	Darryl Knight	-	Received S. Strickland to contact Darrell Knight to discuss proposal	-	SS	asap
BR1831	Items for Information: Rule change request 3.8.0.2a)	Rod Jenner	-	Received, refer to commission.	Information only	commission	-
BR1832	Items for Information: Rule change request Level 1 and club coaches	Rod Jenner	-	Received, refer to commission	Information only	commission	-
BR1833	Item for Information: Rule change request 2.5.3.4	Tim Hewitt	-	Received, refer to commission	Information only	commission	-
BR1834	Item for Information Rule change request 2.5.7.1e)	Tim Anderson	-	Received, refer to commission	Information only	commission	-
BR1835	Item for Information: Rule change request 3.8		-	Received, refer to commission	Information only	commission	-
BR1836	Item for Information: Letter received from Peter Ovens	CEO	-	Received.	Information only	-	-
BR1837	Item for Information: Email received from Lindsay Granger	CEO	-	Received, Board has not endorsed recommendation to suspend rule 16.8.2.6a)	Information only	-	-
BR1838	Item for Information: Barrabool report	CEO	-	Received.	Information only	-	-
	General Business						

Next Board meeting will be on the 18th April 2012

The meeting closed at 5.00pm

Distribution:

Board of Directors

SCB Managers

Committees & Commissioners
Councillors
MA officials
MA Staff

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