



147 Montague Street  
P.O. Box 134  
South Melbourne  
Victoria 3205

Phone (+61-3) 9684 0500  
Fax (+61-3) 9684 0555  
Internet: [www.ma.org.au](http://www.ma.org.au)  
Email: [mail@ma.org.au](mailto:mail@ma.org.au)

ABN 83 057 830 083

Supported by



## Board of Directors Report– Final

Report of the Board of Directors meeting, held at Motorcycling Australia offices, 147 Montague Street, South Melbourne on Thursday 17<sup>th</sup> October 2013.

**PRESENT:** Stephen Foody            President  
Ray Jonkers                    Vice President  
Bob Kershaw                  Director  
Lyal Allen                        Director  
Lynn Long                        Director  
David White                      CEO

**Partial attendance:** J Gray                    AON

**In Attendance:** Tina Alderman            Personal Assistant

**Apologies:** Nil

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2537	<b>Welcome / Apologies</b>	SF	The President welcomed those present and declared the meeting open.	Received.	-	-	-
BR2538	<b>Confirmation of minutes</b>	SF	The minutes of the 11 <sup>th</sup> September 2013 Board meeting were received.	Received.	-	-	-

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2539	<b>Discussion on IEG / Superbikes and Supercross</b>	YK	Email presented to the Board. Meeting was held with Y Konsky on the 16 <sup>th</sup> October at 7.00pm	Board resolved there will be one class for superbikes. That class will be determined in consultation with the Road Race Commission by the end of October 2013. Board resolved to enter into negotiations with IEG to come to a resolution. CEO to draft response to Y Konsky on all matters raised.	--	CEO & Board	31 <sup>st</sup> October 2013
BR2540	<b>Stuart Strickland resignation/ CEO replacement</b>	SF	-	The Board would like to thank Stuart Strickland for his dedication and tireless efforts whilst on the MA Board. Board has resolved R Jonkers take the lead on CEO replacement and position description. CEO and R Jonkers to work on position description and present to the November Board meeting.	-	R Jonkers & CEO	November 2013
BR2541	<b>Business Arising Junior Coaching 3.8 (MNSW revised proposal)</b>	BA	Revised Junior Coaching 3.8 proposal provided.	Board resolved Coaching Committee be formed. It was recommended a professional coach and a club coach be on the Committee. CEO to make contact with Lee Hogan to request his involvement in the Coaching Committee. CEO to contact states to enquire what is currently being done in each state.  17/07/ 13 Minutes to be circulated to the Board.  20/08/13 Minutes to be circulated to the Board.	S. Gall, K. Rowcliffe and D. Gatt have agreed to participate. NDO to coordinate.  12/06/13 Item progressing. National Coaching Committee meeting being held on 13-14 June.  11/09/13 Junior Coaching Committee Minutes were circulated to the Board by PA on the 23 <sup>rd</sup> August.  <b>17/10/13 Next JCC meeting is being held on the 8<sup>th</sup> November 2013</b>	NDO	On going

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2542	<b>Business Arising: Position descriptions</b>	BA	<p>1) Once job descriptions completed by MFA and CEO, staff are to sign off on their agreements</p> <p>2) CEO to report job descriptions to the Board.</p> <p>3) Job descriptions will be uploaded on the MA website</p>	<p>Board has approved that areas of job responsibility only will be uploaded to the web site due to privacy issues. An internal spread sheet of roles and responsibilities to be developed and sent to SCB's.</p> <p>17/07/13 Board requires confirmation that all staff has signed new job position descriptions.</p>	<p>12/06/13 Position descriptions and restructured Organisational Chart tabled uploaded on the website in May.</p> <p>Finalised.</p> <p>20/08/13 CEO advised not all position descriptions have been signed and will start the process on Monday 26<sup>th</sup> August 2013.</p> <p>11/09/13 CEO advised most staff have signed PD's. To be completed by the 30<sup>th</sup> September 2013.</p> <p><b>17/10/13 MFA advised all staff have signed PD's</b></p>	-	closed
BR2543	<b>Business Arising: Succession Plan</b>	BA	<p>Board undertakes work on producing a position specification that details the necessary skills required for a replacement CEO when our existing CEO retires. Board has deferred this item to August 2012.</p>	<p>Board to review in conjunction with EX6011. S Strickland sent draft to Board members. S. Strickland and CEO to review plan.</p> <p>Board resolved to defer the finalisation of document until the second half of the year. B. Kershaw to send additional examples of succession plan documents to S. Strickland for information. Board resolved not to circulate document at this stage but inform Presidents that a succession plan is well under way.</p> <p>CEO to forward succession plan to L. Long.</p> <p>17/07/13 S Strickland and B Kershaw to pursue recruitment agencies.</p> <p>11/09/13 Specialist Sports recruitment company chosen. Contractual rates currently being negotiated.</p>	<p>17/04/13 Board have created a position specification which will be finalised by May 2013. Position will be externally advertised in July / August seeking applicants. Board are considering the use of a recruitment company.</p> <p>20/08/13 Board are progressing item.</p> <p>11/09/13 Job specification completed. Position will be advertised through SS recruitment agency in November/ December. Interviews to be conducted in January / February 2014.</p> <p><b>17/10/13 R Jonkers to take</b></p>	Board	On going

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
					the lead.		
BR2544	<b>Business Arising: Item for Decision: Future of the Riders Division</b>	BA		<p>The Board understands the concerns raised in relation to the viability of the Riders Division. However there is a possibility of a role in relation to advocacy and the rights of all motorcyclists. A review of operations is to take place and will be finalised by 30 April 2013.</p> <p>CEO to send out a memorandum regarding the resignation of R. Smith and informing all concerned that this position will not be replaced.</p> <p>17/07/13 DRC to prepare proposal for the Board on how all SCB Managers can take over and manage existing and new members for Riders Assist. S Strickland to brief B Sorensen.</p> <p>20/08/13 Board has resolved to forward MNSW the full Riders division membership database subject to MNSW through their Riders Alliance undertaking to provide roadside assistance coverage to those members for the unexpired term of their membership.</p> <p>Written acceptance required. CEO to write to MNSW to confirm acceptance of transfer conditions.</p> <p><b>17/10/13 CEO to send letter by 31st October 2013.</b></p>	<p>Meeting addressed by Rob Smith re advocacy role.</p> <p>17/04/13 Board has concerns regarding the National advocacy role for motorcycling. Board awaiting proposal from B. Matters. CEO to forward a response to B. Matters regarding the Forum meeting held on 13 March 2013.</p> <p>13/05/13 No response received from B. Matters on SCB proposal.</p> <p>17/07/13 no update from B Matters.</p> <p>20/08/13 no alternative proposal received.</p> <p>11/09/13 D Gatt currently on leave. CEO will send letter on transfer conditions on his return.</p>	CEO	31 <sup>st</sup> October 2013
BR2545	<b>Business Arising: Item for Decision: Come and Try Day licences under practice permits</b>	BA & A Weiss	<p>Recommendation: That the Board approves for C&amp;T licenses to be used for first time participants under any practice permit. - Each club would need to keep a register / log of participants</p>	<p>12/06/2013 Board resolved MV to provide an operation plan to conduct a trial and supply conversion rate data Operation Plan to be provided by June. Trial to commence in July and report data back to the Board by December's</p>	<p>17/07/13 no update 20/08/13 no update 11/09/13 P Bray advised he couldn't find any correspondence on this item and asked the dates to be</p>	CEO and MV	December 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			<p>so that there is no abusing the system – C&amp;T licenses under practice permits should be for FIRST TIME riders only.</p> <ul style="list-style-type: none"> <li>• Triplicates from the C&amp;T licence will be sent to the SCB, who will also register names on a spreadsheet to record who has used this.</li> <li>• Anyone or club found to be flouting the fact that it is free for first timers only will no longer be allowed to be part of the scheme.</li> </ul>	Board meeting.	<p>changed as follows</p> <ol style="list-style-type: none"> <li>1. Trial – September</li> <li>2. Operational Plan – October</li> <li>3. Report Data – December.</li> </ol> <p>Board approved request.</p>		
BR2546	<b>Business Arising: Item for Decision Quad Exemption – Australasian Safari</b>	BA	<p>A request for exemption to the ruling on Quad capacity has been requested by Justin Hunt. He wishes to run Quads up to 1000cc as he has had interest from several competitors who wish to compete on a machine up to this capacity.</p> <p>Advice has been sought from both Commissions (Enduro and Quad) who have provided their recommendation in the document attached.</p>	<p>Board resolved CEO to request commission to review their position and liaise with industry on this issue. Commission needs to take into account the Federal Government is currently conducting an investigation into Quad bike safety. S Strickland to draft response and send to CEO.</p> <p>11/09/13 CEO to introduce D Knight to Ryhs Griffiths ( FCAI)</p> <p><b>17/10/13 CEO to make further contact.</b></p>	<p>20/08/13 No update</p> <p>11/09/13 CEO briefly contacted Quad Commission.</p>	CEO	November 2013
BR2547	<b>Business Arising: Item for Decision: Proposal for an amendment to the MoMS</b>	C Price	<p>ADD to GCR's</p> <p>2.5.11 Fuel Testing Officer.</p> <p>2.5.11.1 Fuel Testing Officers are licenced after completion of an approved Fuel Testing Seminar or the principles and the instruments to be used.</p> <p>2.5.11.2 Fuel Testing may be carried out at any competition meeting other than FIM World Championship or Trophy event.</p> <p>2.5.11.3 A Fuel Testing Officer is a Judge of Fact.</p>	<p>Board has resolved to forward proposed rule change to all commissions for comment. Comments to be received by 21<sup>st</sup> September 2013. To be considered at Octobers Board meeting. Board requires further information from Christopher Price on the opportunity to conduct a second test. Board is considering this item in the interest of fair competition and the apparent non availability of a competitively priced laboratory to undertake fuel testing.</p>	<p><b>17/10/13 Addressed in items for decision as follows:</b></p> <p><b>Feedback received from commissions CEO to consult with Peter Doyle</b></p>	CEO	November 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2548	<b>Business Arising: Club membership petition</b>	BA	Discussion took place on the petition received in regards to the Boards decision on club membership not being compulsory to obtain a licence.	Board resolved CEO send out a press release explaining the initial decision was made only to facilitate the development of on line licencing. The decision will now be deferred for 12 months pending further consultation on facilitating the on line licencing process with the new data base company. MA fully supports clubs and acknowledges riders must be a member of the club to ride in a closed to club event.  11/09/13 Board resolved CEO send a letter to the clubs stating at this present time MA will not be pursuing the item of club membership not being compulsory to obtain a licence.	<b>17/10/13 MFA sent letter to clubs. Matter considered closed.</b>	-	closed
BR2549	<b>Business Arising: Database Presentation</b>	R Gill	R Gill presented the final two proposals from CRM and SMA. The Database Committee recommendation is to appoint Sports Marketing Australia to develop a database, membership management and event management solution for Motorcycling Australia and State Controlling Bodies. In approving the appointment the Board would approve the development in 2 stages. 1. A scoping stage, and upon acceptance of scope by the committee, 2. Development of the accepted scope.	Board resolved R Gill to obtain advice from references supplied by both SMA and CRM. Board resolved to seek an independent report each from the MFA, DRC and SEC. Board resolved to request a report from Blue Zoo on CRM and SMA. Board resolved consideration needs to be given to employ an IT person on a cost sharing basis.	<b>17/10/13 Reports sent to the Board via email on the 27/09/13. Board made decision waiting on SCB's response.</b>	MFA	November 2013
BR2550	<b>Business Arising: FCAI</b>		Rhys Griffiths attended the meeting to discuss the following items 1. MA competition license increases and declines. Any co-	Board resolved DRC to investigate the information presented on sales of motorcycles and the coalition between MA licences on a quarterly, and region basis.	<b>17/10/13 Graph sent to R Griffiths. CEO to liaise with R Griffiths on data.</b>	CEO	November 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
			<p>relationship with retail sales to be explored via mutual cooperation.</p> <p>2. Better understanding between FCAI and MA regarding recreational motorcycle facilities and the pressures being experienced by venues from urban expansion. How politically active are manufactures? Are there opportunities for a united approach between sport, distributors and retailers for retention of land for motorcycle recreational use? What relationship does the FCAI have with the retailers' National association?</p> <p>3. Do manufacturers/distributors want a structured relationship with MA to cover technical rules and regulations? If so how should it be undertaken?</p> <p>4. Is it the intention of FCAI to meet regularly with MA to discuss motorcycle competition activities? If so how often and what specific areas should be included in the discussions?</p> <p>Rhys Griffiths presented figures collected from manufacturers on the sales of motorcycles and presented feedback received on the performance of MA.</p>	<p>Board resolved MA need to take the initiative to write to manufacturers to gain information on any new classes that may be introduced.</p> <p>Board resolved to meet with the FCAI on a needs basis and requested Rhys Griffiths attend the November Board meeting.</p> <p>CEO to send graph showing the comparison between MA licences and the sales of motorcycles to Rhys Griffiths.</p> <p>DRC to maintain the relationship between FCAI and MA.</p>			
BR2551	<b>Business Arising: Item for Discussion: Advice from Landers &amp; Rogers</b>	CEO	<p>Advice received from Landers &amp; Rogers outlining summary of VCATs decision. A directors hearing will be taking place on the 18<sup>th</sup> October. CEO requested representation at the hearing.</p>	<p>Board resolved MA's immediate position is to hold onto the Barabool property in the short term, with the view that an exit strategy be put in place for the medium to long term future subject to the Surf Coast Shire and Government assisting MA in finding an alternative venue for motorcycling activity in the region.</p>	<p><b>17/10/13 Meeting took place with SMCC members on the 16<sup>th</sup> October. MA acknowledge email received from Lyn George (Barrabool Protection Group)</b></p> <p><b>RCM advised as follows:</b></p>	CEO	November 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
				<p>MA will abide by the VCAT determination and work with council. MA to request an extension to abide by VCAT's decision. MA to request a planning permit for the existing toilet block.</p> <p>MA to be represented at the Directors hearing on the 18<sup>th</sup> October at minimal costs.</p> <p>RCM to write to MV requesting them not to issue any further permits to SMCC as they are in breach of their contract with MA by not paying their rent.</p> <p>RCM to request permit numbers for activities and events from MV.</p> <p>RCM to arrange meeting with Surf Coast Shire to arrange the above recommendations. An agreement to be made with the SCS on noise and usage rights.</p> <p>PA to arrange meeting with SMCC members and the MA Board for the 16<sup>th</sup> October at MA offices 5.00pm to 7.00pm. SMCC to provide the agenda by 30<sup>th</sup> September 2013.</p>	<p><b>MV advised that under the bulk permit system clubs no longer have to pay a rider levy – as such no rider levies have been received.</b></p> <p><b>With exception to the above, a Club event was run by SMCC on 16 June 2013 where \$330 was received in rider levies. RCM contacted MV who advised that Barrabool clubs have purchased bulk permits and therefore cannot advise us of rider numbers. RCM understands through discussions with Barbara from MV is that they are unable to cancel the permits as they have been purchased in bulk. RCM left message with Paul Bray to discuss this further.</b></p>		
BR2552	<b>Business Arising: Item for Decision: Racesafe funding</b>	CEO	<p>For many years Racesafe has been substantially funded by Suzuki with other income received from promoters of events and a levy on participants. Suzuki significantly reduced its funding to Racesafe this year and cannot guarantee ongoing funding for 2014. Decision required: Do we assist Racesafe for the remainder of this year.</p> <p>Do I continue to work towards a funding model for Racesafe to continue for 2014 and beyond?</p>	Board resolved CEO to approach MAIL and race teams re: funding model	<b>17/10/13 CEO has raised preliminary discussions with MAIL.</b>	CEO	November 2013



item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2553	<b>CEO Report</b>	CEO	Verbal report provided by CEO covering the following: <ul style="list-style-type: none"> <li>• MX De Nations</li> <li>• ISDE</li> <li>• FIM Board meeting</li> <li>• MAIL meeting</li> <li>• MV Queries</li> <li>• Superbike rules</li> <li>• Strategic Forum</li> <li>• Oceania</li> </ul>	Received.	-	-	-
BR2554	<b>Financial Reports Report Finance and Administration Manager</b>	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> <li>• YTD Profit &amp; Loss with Budget Analysis to September 2013, with Annual Budget &amp; Last Year Actuals</li> <li>• Income and Expenditure Graphs to 30 September with Annual Budget</li> <li>• Balance Sheet as at 30 September</li> <li>• Bank Reconciliation at 30 September</li> <li>• Accounts Payable/Receivables as at September 2013.</li> </ul>	Received. Board requested more information on teleconferencing capabilities with the telephone system as follows <ul style="list-style-type: none"> <li>• Recording capabilities</li> <li>• After hours would someone need to be present or can it be automated.</li> </ul> Board happy to use dial in system.	-	MFA	November 2013
BR2555	<b>Report – Risk &amp; Compliance Manager</b>	RCM	RCM provided written report.	Received	-	-	-
BR2556	<b>Strategic Plan discussion</b>	All	Discussion took place on Track Markers, De Nations clothing and realigning some initiatives on the strategic plan.	Re: Item 8 Board resolved S Foody to contact Sian re: MX De Nations clothing. CEO to investigate manufacturers of track markers. B Kershaw and DRC to discuss realigning some initiatives of strategic plan.	<b>17/10/13 S Foody has been in contact with Sian. CEO investigating the manufacturing of track markers. B Kershaw and DRC currently realigning Strategic plan initiatives</b>	S Foody & CEO & B Kershaw & DRC	November 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2557	<b>Item for Decision: Rule change request</b>	Supermoto to Committee	Add all classes of Supermoto to Supermoto National Title class list. Majority are presently support classes but riders have to have National Licenses when competing in these classes at Nationals Titles	Board has approved request subject to all Championship conditions being met. PA to advise committee	-	PA	October 2013
BR2558	<b>Item for Decision: Proposal to amend 2014 Moms. Feedback received on fuel testing officer from commissions</b>	Chris Price	Originally tabled in August. Feedback provided by Commissions	Feedback received from commissions CEO to consult with Peter Doyle	-	CEO	November 2013
BR2559	<b>Item for Decision: Whether to delete rule 12.16.0.3.d from the 2014 MoMs</b>		Feedback received from MX and Junior commission's on whether 12.16.0.3.d should be deleted.	After considering responses from commissions in the absence of any reasonable rationale why rule should be deleted. Board has resolved to leave existing rule as is.	-	-	-
BR2560	<b>Item for Decision: MAIL Claims Management Process</b>	Julianne Randall & R Mestrom	Received detailed letter from MV regarding operation of MAIL concerns raised in particular to a significant number of P.A. claims	Board acknowledged letter and questions raised. CEO to contact Proclaim via AON to provide information requested regarding individual claims. Detailed response will be provided to MV when individual claim queries have been answered by Proclaim.	-	CEO	November 2013
BR2561	<b>Item for Decision: Freestyle Motocross</b>	L Granger	Originally presented at July's Board meeting where the decision was to ask for feedback from the MX Commission. Feedback provided.	After considering response provided by the Motocross commission, the Board has resolved there will be no immediate rule change to Freestyle Motocross. Board recommends the Motocross commission in consultation with MQ develop rules for 2015 and beyond. S Foody to liaise with Mark Luksich and MQ.	-	S Foody	30 <sup>th</sup> October 2013
BR2562	<b>Item for Decision: Request for contribution of 3 busts</b>	AGPC	AGPC request contribution from MA for 3 bronze busts to be created in recognition of three motorcycling World Champions to be announced at the Moto GP event in 2014.	Board approved. To be budgeted in 2014 amount \$25,000.	-	MFA	31 <sup>st</sup> October 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2563	<b>Item for Decision: Finalising MX Commission minutes</b>	MX	MX Minutes presented.	Board resolved DRC to organise teleconference with Motocross Commission to finalise minutes.	-	DRC	31 <sup>st</sup> October 2013
BR2564	<b>Item for Decision: Australian Road Race Sidecar Championship Classes</b>	John Clancy	Seeking approval to have the F2 Sidecar class run as a National Championship in conjunction with the F1 Championship class. This year 11 competitors competed in the F2 class, well exceeding the 6 required to run it as a championship class.	Board resolved item to be referred to the RR Commission before submitting to the Board	-	RRC & SEC	November 2013
BR2565	<b>Item for Decision: Member Protection Policy</b>	RCM	Board to review and accept the changes made to the Member Protection Policy which will be incorporated into the 2014 eMoMS.	Board approved updated policy.	-	-	-
BR2566	<b>Item for Decision: Anti-Match Fixing Policy</b>	RCM	Board to review and accept the changes made to the Anti-Match Fixing Policy which will be incorporated into the 2014 eMoMS.	Board approved updated policy.	-	-	-
BR2567	<b>Item for Decision: Sponsorship for Broadford Bonanza</b>	R Kivovitch	Should the 2014 Broadford Bonanza be cancelled if a sponsor cannot be found.	Board resolved the 2014 Broadford Bonanza will go ahead. Committee to source sponsorship.	-	-	-
BR2568	<b>Item for Discussion: Quad Commission Minutes information and decisions</b>	DK	Information requested on item numbers QC160 and QC164 Quad minutes were presented to the Board. Chairman of the Quad Commission respectfully requests rationale on decisions made for item numbers QC171, QC172 & QC173 of the Quad minutes.	Board resolved after receiving further information on Quad minute numbers QC160 & QC164, these items are approved. Board's rationale on items QC171, QC172 and QC173 is as follows. The Board has concerns and is hesitant to increase the capacity class whilst Quads are being heavily scrutinised by the Federal Government.	-	-	-
BR2569	<b>Item for Discussion: Broadford</b>	CEO	MV Board letter presented with terms of contract.	Board resolved President S Foody to liaise with MV President on contractual terms.	-	S Foody	November 2013

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
	<b>Bonanza</b>						
BR2570	<b>Item for Information: National State Managers Minutes</b>	PA	Minutes from the 6 <sup>th</sup> September National State Managers Meeting presented.	Received.	Information only	-	-
BR2571	<b>Report – Development and Rule Coordinator</b>	DRC	Written report provided.	Received.	Information only	-	-
BR2572	<b>Report – Sports and Events Coordinator</b>	SEC	Written report provided.	Received. Board acknowledges Denise Hore may retire from managing AORC following the 2014 season but questions whether the organisation and management of the AORC should be brought in house.	Information only	-	-
BR2573	<b>Licence Statistics</b>	DRC	Written report provided.	Received.	Information only	-	-
BR2574	<b>Website Statistics</b>	DRC	Written report provided.	Received.	Information only	-	-
BR2575	<b>MA Insurance Limited</b>	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> <li>• Cash Statement Mail for September 2013</li> </ul>	Received.	Information only	-	-
BR2576	<b>General Business</b>						
	<b>Meeting closed at 3.00pm</b>						

Next Board meeting will be on the 20<sup>th</sup> November.

Distribution:

Board of Directors  
SCB's  
Councillors  
MA staff  
Commissioners