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## Board of Directors Report – Final

Report of the Board of Directors meeting held at Motorcycling Australia offices, 147 Montague Street, South Melbourne on Thursday 19<sup>th</sup> December 2013.

**PRESENT:** Stephen Foody            President  
              David White            CEO  
              Bob Kershaw            Director  
              Lyal Allen                Director  
              Lynn Long                Director

**In Attendance:** Tina Alderman            Personal Assistant

**Partial Attendance:** Y Konsky            IEG

**Apologies:** Ray Jonkers            Vice President

item No.	Issue	Raised By	Recommended / Proposed Action	Decision	Action Taken	Lead	Action Date
BR2613	Welcome / Apologies	SF	The President welcomed those present and declared the meeting open.	Received.	-	-	-
BR2614	Confirmation of minutes	SF	The minutes of the 20 <sup>th</sup> November 2013 Board meeting were received.	Received.	-	-	-

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BR2615	Business Arising Junior Coaching 3.8 (MNSW revised proposal)	BA	Revised Junior Coaching 3.8 proposal provided.	<p>Board resolved Coaching Committee be formed. It was recommended a professional coach and a club coach be on the Committee. CEO to make contact with Lee Hogan to request his involvement in the Coaching Committee. CEO to contact states to enquire what is currently being done in each state.</p> <p>17/07/ 13 Minutes to be circulated to the Board.</p> <p>20/08/13 Minutes to be circulated to the Board.</p> <p><b>20/11/13 Board requests copy of minutes in monthly Board agendas.</b></p>	<p>S. Gall, K. Rowcliffe and D. Gatt have agreed to participate. NDO to coordinate.</p> <p>12/06/13 Item progressing. National Coaching Committee meeting being held on 13-14 June.</p> <p>11/09/13 Junior Coaching Committee Minutes were circulated to the Board by PA on the 23<sup>rd</sup> August.</p> <p>17/10/13 Next JCC meeting is being held on the 8<sup>th</sup> November 2013</p> <p><b>20/11/13 no update</b></p>	NDO	On going
BR2616	Business Arising: Succession Plan	BA	Board undertakes work on producing a position specification that details the necessary skills required for a replacement CEO when our existing CEO retires. Board has deferred this item to August 2012.	<p>Board to review in conjunction with EX6011. S Strickland sent draft to Board members. S. Strickland and CEO to review plan.</p> <p>Board resolved to defer the finalisation of document until the second half of the year. B. Kershaw to send additional examples of succession plan documents to S. Strickland for information. Board resolved not to circulate document at this stage but inform Presidents that a succession plan is well under way.</p> <p>CEO to forward succession plan to L. Long.</p> <p>17/07/13 S Strickland and B Kershaw to pursue recruitment agencies.</p>	<p>17/04/13 Board have created a position specification which will be finalised by May 2013. Position will be externally advertised in July / August seeking applicants. Board are considering the use of a recruitment company.</p> <p>20/08/13 Board are progressing item.</p> <p>11/09/13 Job specification completed. Position will be advertised through SS recruitment agency in November/ December.</p>	R Jonkers	closed

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				<p>11/09/13 Specialist Sports recruitment company chosen. Contractual rates currently being negotiated.</p> <p>20/11/13 Board approved recommendation process put forward by R Jonkers. R Jonkers to engage recruitment company and forward process to Presidents.</p>	<p>Interviews to be conducted in January / February 2014.</p> <p>17/10/13 R Jonkers to take the lead.</p> <p>19/12/13 no succession plans received from states with the exception of advice from a MV Board member. Matter considered closed</p>		
BR2617	<b>Business Arising: Item for Decision: Come and Try Day licences under practice permits</b>	BA & A Weiss	<p>Recommendation: That the Board approves for C&amp;T licenses to be used for first time participants under any practice permit. - Each club would need to keep a register / log of participants so that there is no abusing the system - C&amp;T licenses under practice permits should be for FIRST TIME riders only.</p> <ul style="list-style-type: none"> <li>• Triplicates from the C&amp;T licence will be sent to the SCB, who will also register names on a spreadsheet to record who has used this.</li> <li>• Anyone or club found to be flouting the fact that it is free for first timers only will no longer be allowed to be part of the scheme.</li> </ul>	12/06/2013 Board resolved MV to provide an operation plan to conduct a trial and supply conversion rate data Operation Plan to be provided by June. Trial to commence in July and report data back to the Board by December's Board meeting.	<p>17/07/13 no update 20/08/13 no update 11/09/13 P Bray advised he couldn't find any correspondence on this item and asked the dates to be changed as follows</p> <ol style="list-style-type: none"> <li>1. Trial – September</li> <li>2. Operational Plan – October</li> <li>3. Report Data – December.</li> </ol> <p>Board approved request.</p> <p>19/12/13 matter considered closed.</p>	CEO and MV	closed
BR2618	<b>Business Arising: Item for Decision: Proposal for an amendment to the MoMS</b>	C Price	<p>ADD to GCR's 2.5.11 Fuel Testing Officer. 2.5.11.1 Fuel Testing Officers are licenced after completion of an approved Fuel Testing Seminar or the principles and the instruments to be used. 2.5.11.2 Fuel Testing may be carried out at any competition</p>	Board has resolved to forward proposed rule change to all commissions for comment. Comments to be received by 21 <sup>st</sup> September 2013. To be considered at Octobers Board meeting. Board requires further information from Christopher Price on the opportunity to conduct a second test. Board is considering this item in	<p>17/10/13 Addressed in items for decision as follows: Feedback received from commissions CEO to consult with Peter Doyle</p> <p>20/11/13 no update</p> <p>19/12/13 CEO to advise</p>	CEO	closed

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			meeting other than FIM World Championship or Trophy event. 2.5.11.3 A Fuel Testing Officer is a Judge of Fact.	the interest of fair competition and the apparent non availability of a competitively priced laboratory to undertake fuel testing.  19/12/13 Board resolved that the fuel system proposed by Chris Price from NSW be accepted on the basis that the tests would be carried out utilising a calibrated digitron however the Board does not agree at this stage for the testers to be a judge of fact and a right of appeal must be available, in the event of a positive reading two sealed samples must be taken to accommodate a potential appeal.	SCB's		
BR2619	<b>Business Arising: Database Presentation</b>	R Gill	R Gill presented the final two proposals from CRM and SMA. The Database Committee recommendation is to appoint Sports Marketing Australia to develop a database, membership management and event management solution for Motorcycling Australia and State Controlling Bodies. In approving the appointment the Board would approve the development in 2 stages. 1. A scoping stage, and upon acceptance of scope by the committee, 2. Development of the accepted scope.	Board resolved R Gill to obtain advice from references supplied by both SMA and CRM. Board resolved to seek an independent report each from the MFA, DRC and SEC. Board resolved to request a report from Blue Zoo on CRM and SMA. Board resolved consideration needs to be given to employ an IT person on a cost sharing basis.	17/10/13 Reports sent to the Board via email on the 27/09/13. Board made decision waiting on SCB's response.  20/11/13 R Gill resigned from the Database committee. P Bray has been appointed his replacement.  20/11/13 Strategic Forum directed contractual arrangements with SMA commence.	MFA & SEC	December 2013
BR2620	<b>Business Arising: Item for Discussion: Advice from Landers &amp; Rogers</b>	CEO	Advice received from Landers & Rogers outlining summary of VCATs decision. A directors hearing will be taking place on the 18 <sup>th</sup> October. CEO requested representation at the hearing.	Board resolved MA's immediate position is to hold onto the Barabool property in the short term, with the view that an exit strategy be put in place for the medium to long term future subject to the Surf Coast Shire and	17/10/13 Meeting took place with SMCC members on the 16 <sup>th</sup> October. MA acknowledge email received from Lyn George (Barrabool Protection Group)	RCM	closed

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				<p>Government assisting MA in finding an alternative venue for motorcycling activity in the region.  MA will abide by the VCAT determination and work with council.  MA to request an extension to abide by VCAT's decision. MA to request a planning permit for the existing toilet block.  MA to be represented at the Directors hearing on the 18<sup>th</sup> October at minimal costs.  RCM to write to MV requesting them not to issue any further permits to SMCC as they are in breach of their contract with MA by not paying their rent.  RCM to request permit numbers for activities and events from MV.  RCM to arrange meeting with Surf Coast Shire to arrange the above recommendations. An agreement to be made with the SCS on noise and usage rights.  PA to arrange meeting with SMCC members and the MA Board for the 16<sup>th</sup> October at MA offices 5.00pm to 7.00pm. SMCC to provide the agenda by 30<sup>th</sup> September 2013.</p> <p>20/11/13 RCM to write to MV and request official numbers of competitors, these should be readily available from their steward reports, otherwise reports appear to be incomplete.</p>	<p>RCM advised as follows:  MV advised that under the bulk permit system clubs no longer have to pay a rider levy – as such no rider levies have been received.  With exception to the above, a Club event was run by SMCC on 16 June 2013 where \$330 was received in rider levies.  RCM contacted MV who advised that Barrabool clubs have purchased bulk permits and therefore cannot advise us of rider numbers. RCM understands through discussions with Barbara from MV is that they are unable to cancel the permits as they have been purchased in bulk. RCM left message with Paul Bray to discuss this further.  <b>19/12/12 RCM advises that MV do not keep data regarding these records and will manually have to go through the hard copy information. RCM understands this will be a very time consuming task which will require a formal request from CEO.</b></p> <p>RCM has provided this feedback to CEO.</p>		
BR2621	<b>Business Arising: Item for Decision: Racesafe funding</b>	CEO	For many years Racesafe has been substantially funded by Suzuki with other income received	Board resolved CEO to approach MAIL and race teams re: funding model	17/10/13 CEO has raised preliminary discussions with MAIL.	CEO	closed.

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			<p>from promoters of events and a levy on participants. Suzuki significantly reduced its funding to Racesafe this year and cannot guarantee ongoing funding for 2014. Decision required: Do we assist Racesafe for the remainder of this year.</p> <p>Do I continue to work towards a funding model for Racesafe to continue for 2014 and beyond?</p>		<p>20/11/13 progressing</p> <p>19/12/13 Addressed in CEO's report MAIL not an option.</p>		
BR2622	<b>Business Arising: Item for Decision: Commission applications</b>	PA	<p>The following nominations have been received for <b>Road Race C</b></p> <ul style="list-style-type: none"> <li>• Gary Bleazby</li> <li>• Tim Hewitt</li> <li>• David Catchpole</li> <li>• Phil Tainton</li> </ul> <p><b>Speedway</b></p> <ul style="list-style-type: none"> <li>• Ivan Golding</li> <li>• Jason Crump</li> </ul> <p><b>Women's</b></p> <ul style="list-style-type: none"> <li>• Christine Knee</li> <li>• Kerry Marsh</li> </ul> <p><b>Historic RR</b></p> <ul style="list-style-type: none"> <li>• John Simms</li> <li>• Ken Horner</li> <li>• Tim Hewitt</li> </ul> <p><b>Classic MX &amp; Classic DT</b></p> <ul style="list-style-type: none"> <li>• Kevin Mortimer</li> <li>• Shane Fraser</li> </ul> <p><b>Dirt Track, Track, Supermotto</b></p> <ul style="list-style-type: none"> <li>• Peter Baker</li> <li>• Keith Davies</li> </ul> <p><b>Moto Trials</b></p> <ul style="list-style-type: none"> <li>• George Lewis</li> <li>• Robert McGlinchy</li> </ul>	<p>As per teleconference of the 11<sup>th</sup> December.</p> <p>Board approved the following appointments</p> <p><b>Road Race Commission</b> Phil Tainton as Chairman for a three year term effective 1<sup>st</sup> January 2014. Tim Hewitt for a two year term effective 1<sup>st</sup> January 2014</p> <p><b>Motocross / Supercross</b> Graeme Baynes re appointed for a three year term effective 1<sup>st</sup> January 2014</p> <p><b>Speedway</b> Ivan Golding re appointed as Chairman for a three year term effective 1<sup>st</sup> January 2014. Jason Crump appointed for a two year term effective 1<sup>st</sup> January 2014.</p> <p><b>Women's</b> Christine Knee appointed Chairperson for a three year term effective 1<sup>st</sup> January 2014. Kerry Marsh appointed for a two year term effective 1<sup>st</sup> January 2014.</p> <p><b>Historic RR</b></p>	-	-	closed

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			<ul style="list-style-type: none"> <li>Kevin Zarczynski</li> </ul>	<p>John Simms re appointed as Chairman for a three year term effective 1<sup>st</sup> January 2014.</p> <p><b>Classic MX &amp; Classic DT</b> Shane Fraser re appointed for a three year term effective 1<sup>st</sup> January 2014.</p> <p><b>Dirt Track, Track, Supermotto</b> Keith Davies appointed for a three year term effective 1<sup>st</sup> January 2014. Peter Baker appointed for a two year term effective 1<sup>st</sup> January 2014.</p> <p><b>Moto Trials</b> Robert McGlinchy re appointed for a three year term effective 1<sup>st</sup> January 2014. Kevin Zarczynski appointed for a two year term effective 1<sup>st</sup> January 2014.</p>			
BR2623	CEO Report	CEO	<p>Verbal and written report provided by CEO covering the following:</p> <ul style="list-style-type: none"> <li>Advised Penrite Oil will provide some sponsorship money for Broadford Bonanza for 2014, 2015 and 2016</li> <li>Racesafe</li> <li>Medibank</li> <li>IEG</li> <li>ASBK</li> <li>SCB's and MA</li> <li>Lakeside</li> <li>Barrabool</li> </ul>	<p>Board resolved to sponsor Racesafe to the amount of \$15,000</p> <p>Board resolved to proceed with membership negotiations with Medibank.</p> <p>Board resolved to facilitate a meeting early in the new year between SCB Presidents and MA Board to discuss moving forward together.</p> <p>Board resolved CEO to discuss Lakeside with Tom Williams.</p>	-	President & CEO	Feb 2014

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BR2624	Financial Reports Report Finance and Administration Manager	MFA	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> <li>• YTD Profit &amp; Loss with Budget Analysis to November 2013, with Annual Budget &amp; Last Year Actuals</li> <li>• Income and Expenditure Graphs to 30 November with Annual Budget</li> <li>• Balance Sheet as at 30 November</li> <li>• Bank Reconciliation at 30 November</li> <li>• Accounts Payable/ Receivables as at November 2013.</li> <li>• 2014 Draft budget</li> </ul>	Received. Board resolved to increase rider levies to \$27.50 inc GST as soon as practicable. Board have approved 2014 budget in principle.	-	MFA	January 2014
BR2625	Report – Risk & Compliance Manager	RCM	RCM provided written and verbal report.	Received.	-	-	-
BR2626	Strategic Plan update	President	Strategic plan	President, MFA and L Allen meeting 20 <sup>th</sup> December to discuss strategic plan	-	President	20 <sup>th</sup> December 2013
BR2627	Item for Decision: Rules consultant / committee	President	Discussed briefly at Novembers Board meeting, to be added as an item for decision.	Board resolved to form a rules consultative committee comprising of David White, Peter Doyle and Lindsay Granger. CEO to contact nominees. Rationale: to provide ongoing advice of the structure for the electronic Moms.	-	CEO	January 2014
BR2628	Item for Decision: Steward appointments	NDO	Stewards recommended for decision by MA Events department, NDO and the NOC	Board approved January to June Steward appointments.	-	NDO	-
BR2629	Item for Decision: Kyle Pickering complaint	SEC	As outlined in my letter to Kyle the punishment can range from a reprimand to a fine of up to \$5000 or a suspension for up to 24 months. The Board should consider the evidence provided and the potential punishments	Board resolved to suspend Kyle Pickering of holding any MA licence for a period of 3 months with a 6 month good behaviour bond. Penalty to take effect from today the 19 <sup>th</sup> December 2013. SEC to finalise documents and send to	-	SEC & CO	December 2013



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			that can be handed down. Based on the evidence provided, we recommend the Board to make a decision in regards to the state of Kyle Pickering's licence following his charge under the Electronic Communications and Social Media Policy, specifically section 9.3.	Kyle Pickering. CO to organise press release.			
BR2630	Item for Decision: Update of Privacy Policy	RCM	Board to review and accept the Privacy Policy which will be incorporated into the 2014 eMoMS.	Board approved update.	-	RCM	-
BR2631	Item for Decision: National Pathway document	NDO	The NOC request the attached document be considered the National pathway for officials.	Board agreed in principle and resolved NDO send to all States for comment and input. Feedback to be received by 31 <sup>st</sup> January for February Board meeting.	-	NDO	January 2014
BR2632	Item for Decision: Medibank Proposal	CEO	Medibank Health insurance proposal for staff members	Board resolved to proceed with membership negotiations with Medibank.	-	CEO	January 2014
BR2633	Item for Decision: Australian Road Race Sidecar Championship Classes	John Clancy	Seeking approval to have the F2 Sidecar class run as a National Championship in conjunction with the F1 Championship class. This year 11 competitors competed in the F2 class, well exceeding the 6 required to run it as a championship class.  The Road Race Commission has now endorsed this move for the 2014 F2 Class to be recognized as an Australian Championship– see e-mail attached from Chairman Phil Tainton.	Board approved SEC to advise DRC and competitors.	-	SEC	December 2013
BR2634	Item for Decision: cost of international	D Gatt	A majority of Australian speedway riders (MA can source the the exact number) embarking on a	Board refers this to the Speedway commission for comment. Feedback to be tabled at Februarys Board meeting.	-	EO	February 2013

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	speedway riders riding in Australia		<p>Speedway career in the UK usually take out an FIM licence with MA at a cost of \$2000 approx. per year, this comprises roughly to \$800 for the licence and \$1200 Insurance through AON. An alternative is that they can surrender their Australian licence and apply for a British licence once they arrive in the UK. The riders then pay insurance to the BSPA on a meeting to meeting basis so they are covered for any accidents they might have the only thing not included is repatriation back to Australia in the vent of injury or accident. When the riders return to Australia at the end of the British season, to compete in events here in Australia they must then take out an Australian licence for the fee that the SCB's charge the riders (NSW \$290), usually riders may only require this Australian licence for a couple of meetings.</p>				
BR2635	Item for Discussion: Clarification on Ambulance Requirements for Events – GCR 4.2.9.1 d)	Events Dept	<p>We have had several issues in 2013 where clubs running Australian championships have requested that an exemption be granted from using the State Ambulance Service as a medical service, and instead contract a private medical company to be present at the track. The circumstances that has seen this carried out relies on the distance from the track to the ambulance depot and the track to the hospital.</p> <p>This has caused some angst with</p>	Board has granted permission pending written confirmation of personnel to be in attendance at Kurri Kurri Speedway for the 3 <sup>rd</sup> January 2014 only.	-	EO	December 2013

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			<p>clubs whom we have denied the request to use a Private medical company after hearing another club had been granted permission to do so.</p> <p>We are seeking a written clarification on exactly what the parameters are to allow private medical service over State Ambulance Services. This would include time and distance to depot. Attached is information from Kurri Kurri, which has been provided to seek an exemption to this ruling for their National Championship events</p>				
BR2636	Item for Information Email received by D Gatt	D Gatt	D Gatt requested meeting between MNSW Board, S Foody and D White for January 16 <sup>th</sup> or 23 <sup>rd</sup> to discuss noise testing	Board resolved S Foody and D White to meet with MNSW.	-	CEO & President	January 2014
BR2637	Item for Information: NOC report	J Sutton	December report provided on the NOC.	Received	Information only	-	-
BR2638	Item for Information: Email received from Cameron Woodward	C Woodward	Email requesting support presented.	Board resolved CEO to liaise with Cameron Woodward	-	CEO	February 2014
BR2639	Item for information: Supermoto Subcommittee minutes	T Gardner	Written minutes presented	Received	Information only	-	-

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BR2640	Report – Development and Rule Coordinator	DRC	Written report provided.	Received.	Information only	DRC	December 2013
BR2641	Report – Sports and Events Coordinator	SEC	Written report provided.	Received.	Information only	-	-
BR2642	Licence Statistics	DRC	Written report provided.	Received.	Information only	-	-
BR2643	Website Statistics	DRC	Written report provided.	Received.	Information only	-	-
BR2644	MA Insurance Limited	CEO	The following reports were submitted to the Board for review: <ul style="list-style-type: none"> <li>Cash Statement Mail for November 2013</li> </ul>	Received.	Information only	-	-
BR2645	General Business		IEG discussions with Y Konsky. Y Konsky to provide dot point form on requirements.  President raised the issue of decision made on rear tyre size for Historic Road Racing, it appears this decision did not go through the established decision making process, an entrant has threatened legal action.	Board resolved CEO to meet with Y Konsky on the 20 <sup>th</sup> December 2013.  Board resolved decision previously made on P5 Historic Road Racing rear tyres are under review.	-	CEO	December 2013
	Meeting closed at 4.30pm						

Next Board meeting will be on the 19<sup>th</sup> February 2014.

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Final